

**MINUTES OF PUBLIC MEETING**

May 23, 2016

KENNETH E. KROBERGER, PRESIDENT

Finance/Personnel/Administration

**1. CALL TO ORDER.**

The May 23, 2016, Public Meeting of the Board of Commissioners was called to order at 7:30 PM by President of the Board, Kenneth E. Kroberger. The following individuals were in attendance.

Kenneth E. Kroberger	President
M. Clare Edelmayer	Vice President
James A. Santi	Commissioner
Thomas A. Duffy	Commissioner
Steven C. Sands	Commissioner
Leonard T. Perrone	Township Manager
Michael J. Lapinski	Assistant Township Manager
David Brill	Finance Director
David W. Duffy	Police Chief
David C. Onorato	Township Solicitor
Russ Benner	Township Engineer

**2. MOTION TO APPROVE THE MINUTES OF THE WORKSHOP MEETING HELD ON APRIL 17, 2016.**

Mr. Kroberger noted that the Workshop Minutes were received with the Agenda packet. Hearing no questions or comments, upon motion of Mr. Santi, seconded by Mr. Duffy, the Minutes of the April 17, 2016, Workshop Meeting were approved as presented.

**3. MOTION TO APPROVE THE MINUTES OF THE PUBLIC MEETING HELD ON APRIL 25, 2016.**

Mr. Kroberger noted that the Minutes of the Public Meeting were received with the Agenda packet. Hearing no questions or comments, upon motion of Mr. Duffy, seconded by Mr. Sands, the Minutes of April 25, 2016, Public Meeting were unanimously approved with the correction that Attorney Onorato was in attendance rather than Attorney Watt.

**4. MOTION TO APPROVE THE DEPARTMENTAL REPORTS FILED BY TOWNSHIP STAFF.**

Mr. Kroberger noted that the Departmental Reports were sent with the Agenda and asked for comments or questions. Hearing none, upon motion of Mrs. Edelmayer, seconded by Mr. Santi, the Departmental Reports were approved as submitted.

**5. PRESENTATION OF PUBLIC COMMENTS AND CONCERNS (LIMIT OF FIVE MINUTES PER INDIVIDUAL).**

Mr. Frank Krimm identified himself as a resident representing Brittany Pointe Estates, and he invited the Board to attend their upcoming Veterans Day Event.

**6. RECOGNITION OF CHARLES E. STAUB, JR. FOR 20 YEARS OF SERVICE TO THE TOWNSHIP.**

Mr. Kroberger stated that it is his honor to recognize Chad Staub for 20 years of service to the Police Department. He noted that he has reviewed Police Contracts with Officer Staub on many occasions and it has always been a pleasure working with him. Chief Duffy reported that he is the Senior Patrol Officer in the Patrol Division, Lead Range Officer, Motorcycle Officer, Fleet Manager, and he is a good role model for the other Officers. He congratulated Officer Staub. Mr. Kroberger invited Officer Staub to come

forward for a congratulatory handshake with the Board. Officer Staub stated that he appreciates the opportunity he has had to work for the Township.

**7. MOTION TO APPOINT STEVE SANDS TO THE UPPER GWYNEDD TOWNSHIP POLICE PENSION BOARD.**

Mr. Kroberger stated former Commissioner Ziembra was the appointed representative to the Police Pension Board because he was the liaison for the Police and Fire Departments. He reported that now that Mr. Sands is the Commissioner liaison for the Police and Fire Departments, he should be appointed to the Police Pension Board. Mr. Perrone reported that the Police Pension Board is an advisory Committee who has the fiduciary responsibility for the management of the Police Pension Plan. It is made up of one citizen member as Chairman, one Commissioner member, himself, and two members of the Police Department. It was noted that they meet quarterly.

Mrs. Edelmayer motioned to appoint Steve Sands to the Police Pension Board. Seconded by Mr. Duffy, this appointment was approved.

**8. MOTION TO APPROVE EXTINGUISHING THE CURRENT CANON BLACK AND WHITE COPY MACHINE LEASE FOR A NEW CANON COLOR COPY MACHINE LEASE. THIS INCLUDES TWO COPIERS: ONE FOR THE ADMINISTRATIVE OFFICE AND ONE FOR THE POLICE DEPARTMENT.**

Mr. Kroberger read Item No. 8 above. He explained that the Lease the Township has now is a 60-month Lease on two black and white copy machines which is due to expire in July of 2017. He reported that Mr. Brill has negotiated a new 60-month Contract with Canon for two color copiers that will start on June 16, 2016, and run through June of 2021. He noted the current monthly fee is \$1,075 and the new monthly fee will be \$979, and the cost of the copies will be reduced as well.

Mr. Sands motioned to approve extinguishing the current Canon black and white copy machine Lease for a new Canon color copy machine Lease. Seconded by Mr. Santi, this motion was approved.

**9. MOTION TO APPROVE RESOLUTION NO. 15-2016 DESIGNATING FINANCE DIRECTOR AND TREASURER DAVID BRILL AS AGENT FOR FEMA REIMBURSEMENT FOR THE JANUARY 16, 2016, SNOWSTORM NAMED JONAS.**

Mr. Kroberger read Item No. 9 above. He explained that the Township will be getting reimbursed from FEMA for funds spent during Snowstorm Jonas, and the Township needs to designate Mr. Brill to be the representative for getting the funds released. Mr. Brill reported that the amount the Township spent is \$67,000 and the reimbursement rate is 75% so it should be about a \$50,000 refund. Mr. Perrone noted that this snowstorm occurred on a weekend so most of the expense was overtime.

Mr. Santi motioned to approve Resolution No. 15-2016 designating Finance Director and Treasurer David Brill as Agent for FEMA reimbursement for the January 16, 2016, snowstorm named Jonas. Seconded by Mr. Duffy, this Resolution was approved.

**10. MOTION TO APPROVE RESOLUTION 14-2016, TAX COLLECTION COMMITTEE REPRESENTATIVES APPOINTING DAVID BRILL AS PRIMARY VOTING DELEGATE AND MICHAEL LAPINSKI AS FIRST ALTERNATE VOTING DELEGATE. THE TOWNSHIP HAS DECIDED THAT A SECOND ALTERNATE IS NOT NECESSARY.**

Mr. Kroberger read Item No. 10 above. He explained that Mr. Brill will be the primary voting delegate and Mr. Lapinski will be the first alternate voting delegate. He reported that the Board has elected not to select a second alternate voting delegate.

Mrs. Edelmayer motioned to approve Resolution 14-2016, Tax Collection Committee representatives appointing David Brill as primary voting delegate and Michael Lapinski as first alternate voting delegate. The Township has decided that a second alternate is not necessary. Seconded by Mr. Sands, this Resolution was approved.

11. **MOTION TO APPROVE WIDMAN'S HEATING & AIR CONDITIONING, LLC, HVAC MAINTENANCE CONTRACT FOR THE TOWNSHIP BUILDING FROM JUNE 1, 2016 THROUGH MAY 31, 2017, IN THE AMOUNT OF \$8,540. BOILER SERVICE WORK MUST BE PREAPPROVED AND AUTHORIZED BY THE BOARD OF COMMISSIONERS.**

Mr. Kroberger read Item No. 11 above. He reported that the Township has been using Widman's for many years and they do a good job. He noted the Contract went up about \$900 this year.

Mr. Santi motioned to approve Widman's Heating & Air Conditioning, LLC, HVAC Maintenance Contract for the Township Building from June 1, 2016, through May 31, 2017, in the amount of \$8,540. Boiler service work must be preapproved and authorized by the Board of Commissioners. Seconded by Mrs. Edelmayer, this Contact was approved.

12. **MOTION TO APPROVE A SETTLEMENT AGREEMENT BETWEEN NORTH PENN SCHOOL DISTRICT AND THE BOARD OF ASSESSMENT APPEALS OF MONTGOMERY COUNTY REGARDING THE PENNBROOK GARDENS TAX ASSESSMENT APPEAL. THIS SETTLEMENT WILL YIELD THE TOWNSHIP APPROXIMATELY \$25,551.00.**

Mr. Kroberger read Item No. 12 above. He reported that it deals with reimbursement to the School District, the County, and the Township for the years 2013 through 2016. He noted there was a yearly increase due to the assessment amount on Pennbrook Gardens, and the Township will receive an additional \$25,551 for that period of time. Attorney Onorato noted the new assessment is a little over \$3,000,000 higher.

Mr. Duffy motioned to approve a Settlement Agreement between North Penn School District and the Board of Assessment Appeals of Montgomery County regarding the Pennbrook Gardens Tax Assessment Appeal. Seconded by Mr. Sands, this Agreement was approved.

## **M. CLARE EDELMAYER, VICE PRESIDENT**

### **Public Works/Parks/Recreation**

13. **MOTION TO AUTHORIZE T&M ASSOCIATES TO PROCEED WITH TASK 1A ASSET FIELD SURVEY OF THE GIS PILOT PROGRAM PROPOSAL IN THE AMOUNT OF \$14,000 FOR DATA COLLECTION SERVICES.**

Mrs. Edelmayer reported that the Township currently has a GIS Infrastructure Management System for codes and permits. This GIS would involve stormwater management and the sanitary sewer system. She reported that T&M presented the Board with several options, and they chose one which will be a pilot project in one area of the Township. She reminded everyone that the Township purchased a handheld data collection unit which will be used this summer for the pilot program. She reported that the Township is going to approve Task 1A and T&M will provide the Township with a summer Intern who will also be working with some of the Township employees in gathering the data.

Mrs. Edelmayer motioned to authorize T&M Associates to proceed with Task 1A Asset Field Survey of the GIS Pilot Program Proposal in the amount of \$14,000 for data collection services. Seconded by Mr. Duffy, this Proposal was approved.

14. **MOTION TO ENTER INTO A \$305,000.00 GROWING GREENER GRANT AGREEMENT RELATING TO THE PENNBROOK STORMWATER MANAGEMENT BASINS PROJECT.**

Mrs. Edelmayer stated that the Board is pleased to announce that the Township received a Growing Greener Grant from the Pennsylvania Department of Environmental Protection in the amount of \$305,000. She reported that there have been problems with sheet water near Pennbrook Middle School running down to the stream near Dickerson Road. She stated that the Township has plans to build three bioretention basins to catch the runoff water which will allow the water to perk into the ground rather than flowing into the stream. Mrs. Edelmayer reported that Basin 1 will be next to the PECO property at

Pennbrook Middle School, Basin 2 will be below the football field at the School on Hancock Road, and Basin 3 will also be on Hancock Road at North Wales Road on the Township property at the triangle. Mr. Perrone reported the Township is waiting to hear in regard to a second Grant Application with the Commonwealth Finance Authority (CFA) which will be announced on June 13, 2016.

Mrs. Edelmayer motioned to enter into a \$305,000 Growing Greener Grant Agreement relating to the Pennbrook Stormwater Management Basins Project. Seconded by Mr. Sands, this Grant was approved.

**15. MOTION TO APPROVE THE BIDDING OF THE CONSTRUCTION OF THE PECO (BASIN 1), TRACK (BASIN 2), AND TRIANGLE (BASIN 3) OF THE PENNBROOK BASIN PROJECTS.**

Mrs. Edelmayer motioned to approve the bidding of the construction of the PECO (Basin 1), Track (Basin 2), and Triangle (Basin 3) of the Pennbrook Basin Projects. Seconded by Mr. Santi, this bidding was approved.

**16. MOTION TO APPROVE THE EASEMENT AGREEMENT BETWEEN PECO ENERGY COMPANY AND UPPER GWYNEDD TOWNSHIP RELATED TO THE PENNBROOK BASIN PROJECTS.**

Mrs. Edelmayer stated the Township needs to enter into an Easement Agreement with PECO in order to use some of their land to construct Basin 1. Mr. Kroberger noted that PECO gave the Township the Easement at no charge. Mrs. Edelmayer motioned to approve the Easement Agreement between PECO Energy Company and Upper Gwynedd Township related to the Pennbrook Basin Projects. Seconded by Mr. Duffy, this Agreement was approved.

**17. MOTION TO APPROVE A PLAN DATED 2/22/16 PREPARED JOINTLY BY CZOP SPECTOR AND MCMAHON ASSOCIATES ON BEHALF OF NORTH WALES BOROUGH RELATED TO THE NORTH WALES BOROUGH SAFE WALKS TO SCHOOL GRANT. THIS PLAN REFLECTS RIGHT-OF-WAY AND EASEMENTS NECESSARY FOR THE CONSTRUCTION OF SIDEWALKS ON PROPERTIES LOCATED IN UPPER GWYNEDD TOWNSHIP.**

Mrs. Edelmayer reminded that years ago the Township was working on the Safe Walks to School Project with North Wales Borough. It was noted that this was a project that was federally funded through PennDOT for sidewalk access to schools. Mrs. Edelmayer reported that Upper Gwynedd was taking the lead on the Project until St. Rose of Lima School was closed (there was a section along West Prospect Avenue that needed sidewalk). She noted when that happened, the Project was turned over to North Wales Borough because the only school involved was North Wales Elementary. Mrs. Edelmayer explained since the Borough needs some right-of-way in the Township, the Township needs to approve a Plan dated February 22, 2016.

Mrs. Edelmayer motioned to approve a Plan dated February 22, 2016, prepared jointly by Czop Spector and McMahon Associates on behalf of North Wales Borough related to the North Wales Borough Safe Walks to School Grant. This Plan reflects right-of-way and easements necessary for the construction of sidewalks on properties located in Upper Gwynedd Township. Seconded by Mr. Santi, this motion was approved.

**18. MOTION TO AUTHORIZE THE TOWNSHIP'S SOLICITOR TO PREPARE DOCUMENTS TO CREATE A NON-PROFIT ORGANIZATION WHICH WILL ENABLE PRIVATE CONTRIBUTIONS TOWARDS TOWNSHIP PROGRAMS.**

Mrs. Edelmayer explained that when the Parks and Recreation Department requests donations from corporations they sometimes get turned down because the Township is not a 501(c)3 non-profit organization. She stated that for this reason, the Township is going to authorize the Township Solicitor to create a non-profit organization in order to support the Township's programs.

Mrs. Edelmayer motioned to authorize the Township's Solicitor to prepare documents to create a non-profit organization which will enable private contributions towards Township Programs. Seconded by Mr. Duffy, this motion was approved.

**19. MOTION TO AUTHORIZE THE PREPARATION AND ADVERTISING OF A PICKLEBALL COURT BID.**

Mrs. Edelmayer stated that originally the Parks and Recreation Department budgeted for two Pickleball Courts. She explained after careful consideration, the Township decided to construct a full-sized Tennis Court which would support four Pickleball Courts just in case Pickleball is not sustainable.

Mrs. Edelmayer motioned to authorize the preparation and advertising of Pickleball Courts bid. Seconded by Mr. Sands this motion was approved.

**20. MOTION TO AUTHORIZE THE REIMBURSEMENT OF \$2,985 TO NOR-GWYN BASEBALL FOR CAPITAL PROJECTS.**

Mrs. Edelmayer reported that Nor-Gwyn Baseball has budgeted two line items: One for Equipment Repair and one for Storage Garage Doors Repair/Replacement in the amount of \$2,700. She reported that the work was \$285 more than they budgeted so the Township needs to authorize the extra expenditure.

Mrs. Edelmayer motioned to authorize the reimbursement of \$2,985 to Nor-Gwyn Baseball for capital projects. Seconded by Mr. Santi, this reimbursement was approved.

**21. MOTION TO APPROVE SCOTT BUILDING CORP.'S APPLICATION FOR PAYMENT NO. 6 IN THE AMOUNT OF \$14,900.80 FOR THE WEST POINT STREETScape PROJECT.**

Mrs. Edelmayer reported that Mr. Lapinski stated there will only be one more payment after Payment No. 6 for the West Point Streetscape Project. He noted that this was for a Change Order for the relocation of some junction boxes. Mr. Perrone reported that the Township did receive the full reimbursement from the State for the Grant which was approximately \$300,000.

Mrs. Edelmayer motioned to approve Scott Building Corp.'s Application for Payment No. 6 in the amount of \$14,900.80 for the West Point Streetscape Project. Seconded by Mr. Duffy, this payment was approved.

## **JAMES A. SANTI** **Zoning/Planning**

**22. MOTION TO AUTHORIZE DAVID C. ONORATO, ESQUIRE, TO APPEAR AT THE MOSER ZONING HEARING SCHEDULED FOR MAY 24, 2016.**

Mr. Santi reported that Moser is a single family home being built on a very small lot, and the Township wants to make sure that as many of the guidelines as possible can be followed. Attorney Onorato reminded that the Applicant was previously before the Zoning Hearing Board and the Zoning Hearing Board granted relief with a lot of conditions. The Applicant never built and the time expired, and they are coming back to the Zoning Hearing Board a second time with the same Application so he is going to make sure that the Zoning Hearing Board places the same conditions on it as they did the first time.

Mr. Santi motioned to authorize David C. Onorato, Esquire, to appear at the Moser Zoning Hearing scheduled for May 24, 2016. Seconded by Mrs. Edelmayer, this appearance was approved.

**23. MOTION TO APPROVE MERCK & CO., INC. REQUEST FOR A WAIVER FROM CHAPTER 113-1 FOR SUNDAY CRANE WORK ON JUNE 4, 11, 18, 25, AND JULY 2, 9, 16, 23, 30, AND AUGUST 6, 13, 20, 27 ON BUILDING 36A AND BUILDING 38B FOR ROOF REPLACEMENT.**

Mr. Santi motioned to approve Merck & Co. Inc. request for a Waiver from Chapter 113-1 for Sunday crane work on June 4, 11, 18, 25 and July 2, 9, 16, 23, 30, and August 6, 13, 20, and 27 on building 36A and building 38B for roof replacement. Seconded by Mr. Duffy, this Waiver was approved.

24. **MOTION TO APPROVE MERCK & CO., INC. REQUEST FOR A WAIVER FROM CHAPTER 113-1 FOR SUNDAY CRANE WORK ON JUNE 5, 12, 19, AND 26 ON BUILDING 38 TO INSTALL PRODUCTION EQUIPMENT NEAR THE CENTER OF THE BUILDING.**

Mr. Santi motioned to approve Merck & Co., Inc. request for a Waiver from Chapter 113-1 for Sunday crane work on June 5, 12, 19, and 26 on building 38 to install production equipment near the center of the building. Seconded by Mrs. Edelmayer, this Waiver was approved.

Mr. Santi noted that Merck will be choosing two of the Sunday's that were approved to do the work.

25. **MOTION TO APPROVE RESOLUTION NO. 12-2016 FOR PLAN REVISION FOR NEW LAND DEVELOPMENT (624 SOUTH SUMNEYTOWN PIKE – ROBINSON TRUST) SEWAGE FACILITIES PLANNING MODULE FOR PADEP. THIS RESOLUTION SUPERSEDES RESOLUTION 14-2015 APPROVED ON JUNE 22, 2015, BECAUSE OF DEP COMMENTS.**

Mr. Santi motioned to approve Resolution No. 12-2016 for Plan Revision for new land development (624 South Sumneytown Pike – Robinson Trust) sewage facilities planning module for PADEP. This Resolution supersedes Resolution 14-2015 approved on June 22, 2015, because of DEP comments. Seconded by Mr. Sands, this Resolution was approved.

26. **MOTION TO APPROVE RESOLUTION NO. 13-2016 FOR PLAN REVISION FOR NEW LAND DEVELOPMENT FOR NORTH PENN ART (720 SOUTH BROAD STREET) SEWAGE FACILITIES PLANNING MODULE FOR PADEP. THIS RESOLUTION SUPERSEDES RESOLUTION 01-2016 APPROVED JANUARY 25, 2016, BECAUSE OF DEP COMMENTS.**

Mr. Santi motioned to approve Resolution No. 13-2016 for Plan Revision for new land development for North Penn Art (720 South Broad Street) sewage facilities planning module for PADEP. This Resolution supersedes Resolution 01-2016 approved January 25, 2016, because of DEP comments. Seconded by Mr. Duffy, this Resolution was approved.

## **STEVEN C. SANDS**

### **Public Safety**

27. **MOTION TO AUTHORIZE THE PREPARATION AND ADVERTISEMENT OF AN ORDINANCE TO ESTABLISH A YIELD SIGN AT THE CORNER OF SCOBEE DRIVE AND MCAULIFFE LANE.**

Mr. Sands reported that the Police Department received an anonymous complaint in regard to safety issues at Scobee Drive and McAuliffe Lane. After conducting an investigation, it was confirmed that there were no signs present at that intersection, and it was recommended that a sign be installed.

Mr. Sands motioned to authorize the preparation and advertisement of an Ordinance to establish a yield sign at the corner of Scobee Drive and McAuliffe Lane. Seconded by Mrs. Edelmayer, this motion was approved.

28. **MOTION TO APPROVE DUTCHMAN CONTRACTING, LLC APPLICATION FOR PAYMENT NO. 1 IN THE AMOUNT OF \$37,620.00 FOR THE POLICE DEPARTMENT CAR PORT PROJECT.**

Mr. Sands reported that the Police Department Car Port Project total was \$43,600, and it is nearly complete with the exception of the safety bollards. He noted there will be one more payment application for completion plus retainage.

Mr. Sands motioned to approve Dutchman Contracting, LLC Application for Payment No. 1 in the amount of \$37,620 for the Police Department Car Port Project. Seconded by Mr. Santi, this payment was approved.

**29. MOTION TO RELEASE REIMBURSEMENT WITHIN THE CAPITAL BUDGET FROM THE FIRE TAX FUND TO THE UPPER GWYNEDD FIRE DEPARTMENT.**

Mr. Sands reported that the Fire Department Treasurer has requested a reimbursement of a line item in their budget for a Door Security Access Control System. He noted the original amount budgeted was \$12,000 and there was an overrun on it so they are requesting a reimbursement for the total amount of \$15,563.30. He noted there is still sufficient budgeted capital left for their other items for the rest of the year.

Mr. Sands motioned to release reimbursement within the capital budget from the Fire Tax Fund to the Upper Gwynedd Fire Department. Seconded by Mr. Duffy, this reimbursement was approved.

**THOMAS A. DUFFY**  
**Wastewater Treatment**

**30. MOTION TO APPROVE WIDMAN'S HEATING & AIR CONDITIONING, LLC SEWER PLANT AIR CONDITIONING MAINTENANCE CONTRACT FROM MAY 1, 2016, THROUGH APRIL 31, 2017, IN THE AMOUNT OF \$349.00.**

Mr. Duffy reported that the air conditioning Contract for the Administration Building at the Wastewater Treatment Plant needs to be renewed. He noted that the contractor is recommending that he cut the twice-a-year service to once-a-year service, and it is a small system so it does not get used very hard. He reported that last year the price was \$656.00 and this year it will be \$349.00.

Mr. Duffy motioned to approve Widman's Heating & Air Conditioning, LLC Sewer Plan Air Conditioning Maintenance Contract from May 1, 2016, through April 31, 2017, in the amount of \$349.00. Seconded by Mrs. Edelmayer, this Contract was approved.

**31. MOTION TO APPROVE C B STRUCTURES, INC. APPLICATION FOR PAYMENT NO. 1 IN THE AMOUNT OF \$52,965.00 FOR THE WASTEWATER TREATMENT PLANT GARAGE PROJECT.**

Mr. Duffy reported that C B Structures built a Garage at the Wastewater Treatment Plant and the total contract price was \$74,399, and there was one Change Order in the amount of \$1,037. Mr. Perrone stated the project is complete all except the garage doors which is being done by a subcontractor.

Mr. Duffy motioned to approve C B Structures, Inc. Application for Payment No. 1 in the amount of \$52,965 for the Wastewater Treatment Plant Garage Project. Seconded by Mr. Sands, this payment was approved.

**32. MOTION TO APPROVE A SEWER DIVERSION PLAN. A PLAN THAT REFLECTS THE LOCATION OF PUMPING FACILITIES AND FORCE MAIN LOCATIONS NECESSARY TO DIVERT WASTEWATER FLOW FROM VALLEY FORGE ROAD TO THE TOWNSHIP'S WASTEWATER TREATMENT PLANT ON TOWNSHIP LINE ROAD.**

Mr. Duffy read Item No. 32 above. He explained that the Plan is needed to divert flow from Towamencin Municipal Authority to the Upper Gwynedd Township Wastewater Treatment Plant. He stated that the Plan shows the route for the diversion, and it needs to be approved so that the Township can proceed with its approvals from DEP in order to move forward with the Project.

Mr. Duffy motioned to approve a Sewer Diversion Plan. A Plan that reflects the location of pumping facilities and force main locations necessary to divert wastewater flow from Valley Forge Road to the Township's Wastewater Treatment Plant on Township Line Road. Seconded by Mrs. Edelmayer, this Plan was approved.

**OTHER BUSINESS****33. APPROVAL OF THE MAY, 2016, BILLS.**

Mr. Kroberger noted that the Board had received a copy of the General fund bills. Hearing no questions, upon motion by Mr. Duffy, seconded by Mr. Sands, the General Fund bills for May were approved. Mrs. Edelmayer abstained from approving the Zoning Solicitor's bill.

Mr. Kroberger advised that the Board had also received a copy of the bills form the Sewer Fund and asked for questions or comments. Hearing none, upon motion by Mr. Santi, seconded by Mrs. Edelmayer, the Board unanimously approved the Sewer Fund bills.

Mr. Kroberger advised that the Board was also being asked to approve invoices from all other funds. Upon motion by Mr. Duffy, seconded by Mrs. Edelmayer, the Board unanimously approved these invoices as well.

Mr. Kroberger advised that there were a number of invoices that had been prepaid. Upon motion by Mrs. Edelmayer, seconded by Mr. Duffy, the Board unanimously approved the pre-paid invoices.

**34. CALL FOR ADJOURNMENT TO EXECUTIVE SESSION.**

There being no further business, upon motion by Mr. Santi, seconded by Mr. Sands, the meeting was adjourned to Executive Session at 8:10 PM.

Respectfully Submitted,

Leonard T. Perrone  
Secretary

/kmc