

**PUBLIC MEETING MINUTES**

October 24, 2016

**KENNETH E. KROBERGER, PRESIDENT**  
**Finance/Personnel/Administration**

1. Call to order.

The October 24, 2016, Public Meeting of the Board of Commissioners was called to order at 7:31 PM by President of the Board, Kenneth E. Kroberger. The following individuals were in attendance.

Kenneth E. Kroberger	President
M. Clare Edelmayer	Vice President
James A. Santi	Commissioner
Thomas A. Duffy	Commissioner
Steven C. Sands	Commissioner
Leonard T. Perrone	Township Manager
Michael J. Lapinski	Assistant Township Manager
David Brill	Finance Director
David W. Duffy	Police Chief
David C. Onorato	Township Solicitor
Russ Benner	Township Engineer

2. Motion to approve the Minutes of the Public Meeting held on September 26, 2016.

Mr. Kroberger noted that the Public Meeting Minutes were received with the Agenda packet. Hearing no questions or comments, upon motion of Mr. Santi, seconded by Mr. Sands, the Minutes of the September 26, 2016, Public Meeting were approved as presented.

3. Motion to approve the Department Reports filed by Township Staff.

Mr. Kroberger noted that the Departmental Reports were sent with the Agenda and asked for comments or questions. Hearing none, upon motion of Mr. Duffy, seconded by Mrs. Edelmayer, the Departmental Reports were approved as submitted.

4. Presentation of public comments and concerns (limit of five minutes per individual).

There were none.

5. Motion to approve the Revised Non-Uniform Personnel Policy Handbook

Mr. Kroberger noted that the Handbook was received with the Agenda packet. Hearing no questions or comments, upon motion by Mrs. Edelmayer, seconded by Mr. Sands, the Personnel Handbook was approved.

## **M. CLARE EDELMAYER, VICE PRESIDENT**

### **Public Works/Parks/Recreation**

6. Motion to approve the Pennbrook Water Quality Basins Payment #1 to Horst Construction for \$160,128.32

Mrs. Edelmayer stated that the total cost is approximately \$920,000.00 for the project. Mr. Kroberger noted that the Township received 2 grants to help finance the project totaling over \$500,000.00.

Hearing no questions or comments, upon motion by Mrs. Edelmayer, seconded by Mr. Santi, the motion was unanimously approved.

7. Motion to approve the Merck & Co., Cost Sharing Agreement for TMDL Implementation Plan

Mrs. Edelmayer explained that we are permitted by the DEP regarding pollutants going into the Wissahickon-Towamencin Creek. The Cost Sharing Agreement is between Upper Gwynedd Township and Merck & Co. There is a committee looking at future plans as to what the Township is going to do to prevent pollutants from entering the creeks.

Hearing no questions or comments, upon motion by Mrs. Edelmayer, seconded by Mr. Duffy, the motion was unanimously approved.

8. Motion to authorize the preparation and advertisement of an RFP for the completion of a schematic facility design of the P&R facility

Mrs. Edelmayer explained that the Needs Assessment Committee (NAC) was formed 9 months ago to evaluate the needs for a possible community center. A survey was conducted with over 700 responses received by the committee. The NAC determined that the respondents are in favor of building a community center. The RFP is the next phase of the plan to get a better financial picture of the project and a sketch plan of what the center may look like.

Hearing no questions or comments, upon motion by Mrs. Edelmayer, seconded by Mr. Sands, the motion was unanimously approved.

## **JAMES A. SANTI**

### **Zoning/Planning**

9. Motion to approve Merck & Co., Inc. request for a waiver from Chapter 124-5 for Building 29 Tank Replacement Project on Sundays, November 13 and November 20, 2016

Hearing no questions or comments, upon motion by Mr. Santi, seconded by Mr. Duffy, the motion was unanimously approved.

10. Motion to approve Merck & Co., request for a waiver from Chapter 124-5 and Chapter 113-1 for a crane lift to lift roofing materials on Building 62 and 76 on rain dates, Sundays, November 6 and November 20, 2016 if needed.

Hearing no questions or comments, upon motion by Mr. Santi, seconded by Mr. Duffy, the motion was unanimously approved.

## **STEVEN C. SANDS**

### **Public Safety**

11. Motion to approve the Penn Suburban Chamber of Commerce and the YMCA run on May 17, 2017.

Mr. Sands mentioned that this is also known as the Broad Street Re-run.

Hearing no questions or comments, upon motion by Mr. Sands, seconded by Mrs. Edelmayer, the motion was unanimously approved.

12. Motion to approve the letter sent to Representative Kate Harper regarding SB 535 and HB 71, Radar

Mr. Sands noted that Pennsylvania is the only state that does not allow use of radar for municipal police departments.

Hearing no questions or comments, upon motion by Mr. Sands, seconded by Mr. Santi, the motion was unanimously approved.

Mr. Perrone stated that the letters will be distributed to other PA State Senators and Representatives.

## **THOMAS A. DUFFY**

### **Wastewater Treatment**

13. Motion to approve the appointment of an Upper Gwynedd representative to the County TMDL Management Committee.

The Commissioners nominated Mike Lapinski as the representative with Len Perrone as the alternate.

Hearing no questions or comments, upon motion by Mr. Duffy, seconded by Mrs. Edelmayer, the motion was unanimously approved.

14. Motion to approve the 2017 DeIPAC Aluminum Chloride Basic bid award to USALCO, LLC.

Mr. Duffy noted this is the same price as last year (\$6300.00).

Hearing no questions or comments, upon motion by Mr. Duffy, seconded by Mr. Santi, the motion was unanimously approved.

15. Motion to approve the 2017 Dense Soda Ash bid award to Brenntag Northeast, Inc.

Price is \$12.05 per 50 lb. bag.

Hearing no questions or comments, upon motion by Mr. Duffy, seconded by Mrs. Edelmayer, the motion was unanimously approved.

## OTHER BUSINESS

### 16. Approval of the October, 2016 bills.

Mr. Kroberger noted that the Board had received a copy of the General fund bills. Hearing no questions, upon motion by Mr. Duffy, seconded by Mr. Sands, the General Fund bills for October were approved. Mrs. Edelmayer abstained from approving the Zoning Solicitor's bill.

Mr. Kroberger advised that the Board had also received a copy of the bills from the Sewer Fund and asked for questions or comments. Hearing none, upon motion by Mr. Duffy, seconded by Mrs. Edelmayer, the Board unanimously approved the Sewer Fund bills.

Mr. Kroberger advised that the Board was also being asked to approve invoices from all other funds. Upon motion by Mrs. Edelmayer, seconded by Mr. Duffy, the Board unanimously approved these invoices as well.

Mr. Kroberger advised that there were several invoices that had been prepaid. Upon motion by Mrs. Edelmayer, seconded by Mr. Sands, the Board unanimously approved the pre-paid invoices.

### 17. Call for Adjournment.

There being no further business, upon motion by Mr. Santi, seconded by Mr. Sands, the meeting was adjourned to Executive Session at 7:50 PM.

Respectfully Submitted,

Leonard T. Perrone  
Secretary

/djl

**Approved November 21, 2016**