

**WORKSHOP MEETING MINUTES**

December 13, 2016

\* Items are scheduled to be voted on at the December 19, 2016, Public Meeting.

The December 13, 2016, Workshop Meeting was called to order at 7:00 P.M. Present were:

Kenneth E. Kroberger	President
M. Clare Edelmayer	Vice President
James A. Santi	Commissioner
Thomas Duffy	Commissioner
Leonard T. Perrone	Township Manager
Michael J. Lapinski	Assistant Township Manager
David Brill	Finance Director
David W. Duffy	Police Chief
David C. Onorato	Township Solicitor
Russ Benner	Township Engineer

1. **Presentation of Public Comments and Concerns:** (Limit of five minutes per individual)  
Due to Item #2

There were no comments.

2. **Motion to Authorize** Special Counsel, James Garrity, to appeal the decision of the Zoning Hearing Board on the matter of Provco Pinegood Sumneytown, LLC

Hearing no comments or concerns, upon motion by Mr. Santi, seconded by Mr. Duffy, the motion was approved. Mrs. Edelmayer abstained from voting. Mr. Perrone stated he will write to Mr. Garrity regarding his authorization to proceed.

**CONSULTANTS****PLANNING/ZONING**

3. **Report by E. Van Rieker (Updates):**

- West Point Parking Assessment Review  
Questionnaire to be sent to local business owners in January

Mr. Perrone filled in for Mr. Rieker in his absence. Mr. Perrone noted that a questionnaire will be sent to local business owners and residents in January regarding parking in the village of West Point. The target to return the questionnaire is the end of January.

- ZHB – 345 Britt Road, side yard variance for a carport (6' from property line)

Mr. Perrone noted that the carport is 6' from the property line. Mr. Lapinski stated the carport will be attached so they need a side yard variance of 19' because the garage was previously enclosed. Mr. Lapinski went on to say the carport will be open on the side, but the back will be sheathed. Mr. Perrone asked the BOC if this is something they want to contest. Mr. Kroberger said to see what the neighbors think and the other Commissioners agreed.

- \* 4. **Ordinance 2016-019:** Amending various sections of Chapter 195 of the Zoning Code. Approval (Advertised 12/5/16 & 12/12/16)

Mr. Onorato noted that this ordinance deals with miscellaneous matters, flag lots, fences, changes to the sign ordinance and a correction in the zoning code which sites a wrong code.

The changes made to the fence code allows for fences to now be 6'6" high so residents can install a 6' fence 6" from the ground so there is separation between the fence and the ground.

Mrs. Edelmayer noted that residents are upset about the deer population destroying plantings on resident's properties. The attendees discussed the controlled hunt on the Gwynedd Wildlife Preserve. Mr. Kroberger asked Chief Duffy if he has received any complaints about coyotes. He has not, but several board members have reported seeing them. Mr. Perrone said he hears about coyotes from the Sugar Valley area.

- \* 5. **ZHB No. 16-13:** LoPiccolo Appeal - Termination of Parking and Access Covenant Approval

Mr. Onorato stated that this is part of the LoPiccolo's ZHB relief for the building across the street from the building that burned. The LoPiccolo's have asked for a termination of the parking and access covenant. They have signed the agreement and now it needs to be executed and recorded.

## ENGINEERING

### 6. **Report by T&M Associates (Updates):**

- Pennbrook Water Quality Basins - Updates

Mr. Benner noted that the decking and railing for the boardwalk are not installed. He added that Horst is having problems with his supplier. He will get it done as soon as the materials come in. Basin 3 and the Pennfield site are only temporarily mulched for the winter but will be permanently seeded in the spring. Basin 3 will be landscaped with trees and shrubs this year. The E&S measures will remain in place until the conservation district allows us to remove the plates sometime in the spring. If we get a major storm now, we would not see the effects of the basin but would see the prevention of the ice over the sidewalks because of the overlay and flow component.

- Gwynedd Manor Road – Storm Sewer and Water Main Replacement Project. NTP 11.3.16

Mr. Benner confirmed the project is almost complete. As part of the contract, there is six feet of final paving to be installed along the curb line. We are requiring them to do this rather than the mill and overlay contract because the grades along that curb are extremely sensitive to making that work, and are afraid that if we leave it up to the mill/overlay person that it wouldn't get done correctly and we would have the same issues. The grade will be set, so once mill/overlay come in, they can mill to those grades to be assured it is done correctly. Weather permitting, we may still do paving.

- CFA / PennDOT – MTF Grant Applications – Updates

We didn't receive the CFA grant for West Point so we are going back in for the same grant under Penn Dot's program. The Grant will be awarded sometime in the spring/summer 2017 if we get it. Mr. Benner noted that one letter is still missing – Mr. Lapinski to follow-up.

## FINANCE/PERSONNEL/ADMINISTRATION

7. **Merck & Co., Inc.:** Presentation of a check for \$45,000.00 to UGT for TMDL support by Nancy Bednarik of Merck

Mr. Perrone confirmed this contribution from Merck is for the Pennbrook Water Quality Basin Project. Mr. Perrone will notify Dan Sokil of The Reporter about having a photographer here on Monday. We have received \$615,000.00 in grant money for this project. Over 60% of the project has been funded by grants.

- \* 8. **2017 Township Meeting & Holiday Schedule:**  
Approval (Advertised 11/30/16)

No comments

- \* 9. **Ordinance No. 2016-016:** Tax Rate for 2017  
Approval (Advertised 11//19/16)

No comments

- \* 10. **Ordinance No. 2016-017:** Budget Appropriations for 2017  
Approval (Advertised 11/17/16)

Mr. Perrone presented a draft of the press release for the approval of the 2017 budget and reviewed the important points in the document.

- \* 11. **Ordinance No. 2016-18:** Increased Sewer Rates for 2017  
Approval (Advertised 12/7/16)

No comments

- \* 12. **PNC Bank:** Ratification of a Settlement Agreement regarding an assessment appeal by PNC Bank. Settlement yields a refund of \$747.00  
Approval

The school district settled it and now all the taxing authorities have to sign off on it. They are receiving a refund of \$747.00 to cover six years. This was appealed in 2009 and it continued until it was resolved.

- \* 13. **Motion to Advertise Ordinance No. XXX:** Adopting a new code book  
Approval

Mr. Perrone stated several years ago, the Township authorized a recodification project. The project is now complete and now we have to advertise the adoption of a new code book.

- \* 14. **Reappointments for 2017**

Mr. Perrone said a list of resumes was circulated to everyone. We are still waiting for one additional resume from someone that Gil Silverman recommended.

NAME	COMMITTEE	LENGTH OF TERM	TERM EXPIRES
Mallie Falconiero	Township Auditor	1 Year	December 31, 2017
Code Inspections, Inc.	Building Inspector	1 Year	December 31, 2017
E. Van Rieker, AICP	Zoning Officer & Planning Coordinator	1 Year	December 31, 2017
Ken Amey, AICP	Assistant Zoning Officer & Planning Coordinator	1 Year	December 31, 2017
Gwynedd Family Practice	Police Surgeon	1 Year	December 31, 2017
Jeffrey A. Tomczak	Fire Marshall	1 Year	December 31, 2017
Julie Murphy	Police Matron	1 Year	December 31, 2017
Linda Reber	Police Matron	1 Year	December 31, 2017
Margaret Poirier	Police Matron	1 Year	December 31, 2017
William Bonenberger	Board of Appeals	2 Years	December 31, 2018
Robert Dubree	Board of Appeals	2 Years	December 31, 2018
James Moulton	Board of Appeals	2 Years	December 31, 2018
James Watters	IDA	5 Years	December 31, 2021
Samuel Miller	Planning Commission	4 Years	December 31, 2020
(Vacancy) Nicole McCabe	Planning Commission	4 Years	December 31, 2020
(Vacancy) Robert Walker	Planning Commission	4 Years	December 31, 2020
Albert Baily	Police Pension Board	2 Years	December 31, 2018
Stephen Gillen	Police Pension Board	2 Years	December 31, 2018
Raymond Royds	Police Pension Board	2 Years	December 31, 2018
Louis Lanzilotta	Zoning Hearing Board	3 Years	December 31, 2019

## PUBLIC WORKS/PARKS/RECREATION

- \* 15. **UGT Annual Golf Outing:** Contract with Cedarbrook Country Club  
Approval  
  
No comments
16. **RFP for possible Community Center:** Proposals accepted through January 24, 2017.  
  
Mr. Perrone noted that we will be receiving proposals through January for the RFP which is the next step in the Community Center Project. The proposals should include a conceptual rendering, schematic design, and budget projections for new Community Center.
17. **Pickleball Courts:** Bids will be accepted up to December 21, 2016  
  
Mr. Perrone stated that this is the project that was bid earlier this year, but the bids were rejected because they came in too high. The new bids will be accepted until December 21, 2016 and hopefully we will receive better bids.

## PUBLIC SAFETY

Nothing in Public Safety

## WASTEWATER TREATMENT

18. **UGT 2016 Act 537 Plan Revision:** Approval of plan likely in January, 2017

Mr. Perrone said we received approvals by our Township Planning Commission and the Towamencin Planning Commission as well as the Montgomery County Planning Commission. The two elected Boards will have to approved the plan. The Board cannot vote on the plan until the public comment period ends on December 23, 2016. Mr. Onorato noted that the plan will be revised and then voted on.

- \* 19. **Authorization to Advertise Ordinance No. XXX:** Changing the name of Upper Gwynedd-Towamencin Municipal Authority to Towamencin Municipal Authority. The Ordinance also changes several discharge limits mandated by the PADEP.  
Approval

Mr. Onorato explained that Towamencin's pre-treatment ordinance was changing because of DEP requirements relative to their plant, so we had to change our ordinance relative to our pre-treaters that are still in the sending area of the Towamencin plant. The old ordinance still had the Upper Gwynedd Towamencin Municipal Authority name, so this was changed per a request by Towamencin.

20. **TMA Capital Projects Fund – Vouchers for Review:**

- A. Univest Bank and Trust Co.  
Upper Gwynedd Towamencin Municipal (Statement Period 11/1/16 – 11/30/16)  
Current Balance: \$294,179.90
- B. Bursich Associates (10/16/16 – 11/12/16)  
Engineering Fees: \$1309.12

There being no further business for public discussion, the meeting was adjourned at 7:29 pm to Executive Session.

Respectfully submitted,

Leonard T. Perrone  
Secretary

**Approved January 23, 2017**