

# Upper Gwynedd Township

## Planning Commission

P. O. BOX #1 ● WEST POINT, PA. 19486

**January 4, 2017**

The January 4, 2017 Planning Commission Meeting was called to order at 7:30 pm. Those present were:

|                     |   |
|---------------------|---|
| John Lancaster      | Vice Chairman                                   |
| John Klein          | Secretary                                       |
| Christopher Carroll | Member  |
| Gilbert Silverman   | Member  |
| John Tierney        | Member  |
| Ken Weirman         | Member  |
| Ken Amey            | Assistant Zoning Officer & Planning Coordinator |
| James Santi         | Board of Commissioners                          |

### **1. Call to Order**

The January 4, 2017 Planning Commission was called to order by Mr. Lancaster at 7:31PM.

### **2. Reorganization of Officers**

Mr. Lancaster noted that since this is the first meeting of the year a reorganization of officers was necessary. He asked for nominations from the members.

Mr. Klein made a motion for Mr. Miller to remain Chairman. Mr. Weirman seconded the motion and it passed unanimously.

Mr. Silverman made a motion for Mr. Lancaster to remain Vice-Chairman. Mr. Klein seconded the motion and it passed unanimously.

Mr. Silverman made a motion for Mr. Klein to remain Secretary. Mr. Weirman seconded this motion and it was passed unanimously.

### **2. Approval of Minutes of December 5, 2016**

Mr. Lancaster asked for any questions or corrections relative to the Minutes of December 5, 2016, which had been circulated by email. Upon hearing none, Mr. Silverman made a motion to approve the Minutes. Mr. Weirman seconded the motion and it was unanimously passed (6-0) to approve the Minutes of December 5, 2016.

### **3. Report of Commissioners Meetings**

Commissioner Santi reported on the Commissioners Meetings.

Mr. Santi reported that there was no increase in the General-Purpose Tax but the fire tax did increase by \$4.79 per household. The Board had to make 3 sessions of multiple cuts to the budget to keep the taxes as they are. He noted that the sewer rates did raise, \$19 every 6 months. This increase is due to the Sewer Plant operations, equipment and plant capital needs.

The Board of Commissioners approved Sam Miller to the Planning Commission for 4 more years.

The Board of Commissioners approved E. Van Rieker to another year as the Township Zoning Officer &

Planning Coordinator.

The Board of Commissioners signed a contract with Cedarbrook for the next 3 years as the venue for the Townships annual Golf Outing.

Mr. Santi introduced and welcomed new board members Kathryn Carlson and Scott Bachman. He noted that the Township received 6 resumes to fill the open seats on the Planning Commission Board. Mr. Santi stated that Mr. Kroberger and himself interviewed Mr. Bachman. They felt he would be a good addition to the board. Mrs. Carlson was on the Planning Commission in the 1980's and she was recently to date on the Townships Park and Rec Board. Mr. Santi noted that the 2 new appointees will be introduced at the Next Commissioners meeting.

**4. Old Business**

**A. BCHW Land Development Plan – Additional Parking**

Continued at the request of the applicant to February 6, 2017. Work is still being done on the storm management plan.

**B. Merck Upper Gwynedd Site – Parking Lot Expansion**

Mr. Greg Landis, representing Merck, addressed the Board. He noted that at this time the parking lot will be temporary based on the approved Land Plan for the Upper Gwynedd Site. He stated that he addressed all 35 comments from T&M and drawings will be available tomorrow. He also stated that all comments were satisfactory for T&M. T&M is completing the final review letter on behalf of the Township.

Mr. Silverman made a motion that Merck's approval be recommended to the Board of Commissioners to approve the above noted plan with the following condition: property owners shall submit to Upper Gwynedd Township a landscape plan for the parking lot that complies with the Township's Zoning Ordinance and Subdivision and Land Development Ordinance. This landscape plan shall be submitted to the Township no later than February 1, 2023 and upon Township approval, the proposed landscaping shall be installed no later than June 2023. Mr. Carroll seconded this motion. Motion passed.

**C. West Point Parking Study – Update**

Mr. Lancaster asked Mr. Amey if he had information regarding the West Point Parking Study. Mr. Amey stated he did not.

**5. New Business**

Mr. Silverman made a motion to recommend Kathryn Carlson and Scott Bachman to the Planning Commission Board. Mr. Carroll seconded the motion and it passed unanimously.

**6. Public Comments**

There were no public comments.

**7. Adjournment**

There being no further business for discussion, Mr. Lancaster asked for any further questions or comments. Upon hearing none, a motion was made to adjourn. The motion was seconded and unanimously passed.

Respectfully submitted

A handwritten signature in black ink that reads "John Klein". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

John Klein  
Secretary