

PUBLIC MEETING MINUTES

February 27, 2017

KENNETH E. KROBERGER, PRESIDENT
Finance/Personnel/Administration

1. Call to order.

The February 27, 2017, Public Meeting of the Board of Commissioners was called to order at 7:32 PM by President of the Board, Kenneth E. Kroberger. The following individuals were in attendance.

Kenneth E. Kroberger	President
M. Clare Edelmayer	Vice President
James A. Santi	Commissioner
Thomas A. Duffy	Commissioner
Steven C. Sands	Commissioner
Leonard T. Perrone	Township Manager
Michael J. Lapinski	Assistant Township Manager
David Brill	Finance Director
David W. Duffy	Police Chief
Russ Benner	Township Engineer
David C. Onorato	Township Solicitor

Mr. Kroberger changed the order of the agenda to accommodate District Justice, Robert Sobeck in giving the oath to Jeff Mullaly (Deputy Fire Marshal). See item Number 18.

Mr. Kroberger suspended the Public meeting following the oath of Jeff Mullaly and opened the Public Hearing for Ordinance No. 2017-001.

2. Continuance of Public Hearing from January 23, 2017

The purpose of this hearing is to hear comment concerning an ordinance to approve, adopt and enact an ordinance codification and revision of the ordinances of the Township of Upper Gwynedd, County of Montgomery, Commonwealth of Pennsylvania; providing for the continuation of previous provisions; repealing and saving from repeal certain ordinances not included therein; adopting certain changes made to previously adopted ordinances; and providing for the proper maintenance of the code; and to provide penalties for the violation of the code or chapters thereof

Brief explanation of the Ordinance by Dave Onorato, Township Solicitor

Exhibits:

- T1: Legal Advertisement published on January 6 and 13, 2017.
- T2: Ordinance No. 2017-001.
- T3: Montgomery County Planning Commission Review Letter
- T4: Upper Gwynedd Township Planning Commission Review Letter

This Public Hearing is relative to the codification of all our ordinances and rules and regulations in the Township. Mr. Kroberger explained that we have since received the two (2) exhibits that we were missing last month; T3 and T4 which are the Planning Commission review letters from Montgomery County and Upper Gwynedd

Township. Mr. Onorato said in doing this practice, we are now putting new ordinances into code. This is done every year or two. Because this codification involved some changes to land development and zoning code, the review letters from the Planning Commissions were required. He noted that both Planning Commission letters are in support of adoption of the new code book.

3. Request for public comment in favor of, in opposition of, Ordinance 2017-001

There were no public comments in favor of or in opposition of Ordinance No. 2017-001.

4. Motion to close the Public Hearing and resume the Public Meeting

Hearing no questions or comments, upon motion of Mr. Kroberger, seconded by Mr. Santi, the motion to close the hearing and resume the Public Meeting was approved.

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5. Motion to approve the Minutes of the Workshop Meeting held January 17, 2017

Mr. Kroberger noted that the Workshop Meeting Minutes were received with the Agenda packet. Hearing no questions or comments, upon motion of Mr. Duffy, seconded by Mrs. Edelmayer, the Minutes of the January 17, 2017 Workshop Meeting were approved as presented.

6. Motion to approve the Minutes of the Public Meeting held January 23, 2017

Mr. Kroberger noted that the Public Meeting Minutes were received with the Agenda packet. Hearing no questions or comments, upon motion of Mrs. Edelmayer, seconded by Mr. Sands, the Minutes of the January 23, 2017 Public Meeting were approved as presented.

7. Motion to approve the Department Reports filed by Township Staff.

Mr. Kroberger asked for comments or questions. Hearing none, upon motion of Mr. Sands, seconded by Mr. Duffy, the Departmental Reports were approved as submitted.

8. Presentation of public comments and concerns (limit of five minutes per individual).

There were none

9. Motion to Approve Ordinance No. 2017-001 – Adoption of New Code Book

Hearing no questions or comments, upon motion by Mr. Santi, seconded by Mr. Duffy, the motion was unanimously approved.

10. Motion to Approve Resolution No. 03-2017 – Disposition of Police and Township Records (see attached lists)

Mr. Kroberger said these records have been in storage and we are going through of process of disposing of records following all the rules and regulations for PA retention and disposition of records.

Hearing no questions or comments, upon motion by Mr. Duffy, seconded by Mrs. Edelmayer, the motion was unanimously approved.

M. CLARE EDELMAYER, VICE PRESIDENT
Public Works/Parks/Recreation

11. Motion to Approve Change Order #2 for the Pennbrook Water Quality Basins adding a total of \$44,871.58 to the project for sidewalks, landscaping, rock excavation, etc.

Mrs. Edelmayer said this change order is for the Basins at Pennbrook Middle School. During construction of the Basins, they hit rock and it required excavation at the Boardwalk area that was not included in the proposal. Additional sidewalks, curbs and landscaping was added to the project. She went on to say our design originally included an observation deck over one of the basins and we decided not to do that part of the project which saved approximately \$34,000.00, so basically this order will result in an increase of \$10,000.00 to \$12,000.00 for the overall cost of the project.

Hearing no questions or comments, upon motion by Mrs. Edelmayer, seconded by Mr. Sands, the motion was unanimously approved.

12. Motion to Approve Payment #5 to Horst Excavating for the Pennbrook Quality Water Basins in the amount of \$11,595.03

Mrs. Edelmayer noted the Basins are near completion. Over half of the \$920,000.00 for the project was paid for by grants.

Hearing no questions or comments, upon motion by Mrs. Edelmayer, seconded by Mr. Santi, the motion was unanimously approved.

13. Motion to Approve the Roadway Bid Award for Mill & Overlay to Joseph E. Sucher & Sons, Inc for \$419,095.00.

Mrs. Edelmayer said thirteen (13) contractors bid on this project. Sucher & Sons have previously completed work in the Township. Mrs. Edelmayer thanked Mr. Lapinski and Public Works for getting the bids in early.

Hearing no questions or comments, upon motion by Mrs. Edelmayer, seconded by Mr. Duffy, the motion was unanimously approved.

14. Motion to Approve Resolution No. 04-2017 – Grant match of 20% (\$54,000) for Pickleball Court Lighting

Mrs. Edelmayer noted this Grant is through the County for Pickleball Court lighting. We are building four (4) Pickleball Courts at the end of the Tennis Courts and this is for lighting. We are applying for this grant to partially fund the lighting for the new courts.

Hearing no questions or comments, upon motion by Mrs. Edelmayer, seconded by Mr. Sands, the motion was unanimously approved.

15. Motion to Approve the advertisement of a Public Hearing on March 27, 2017 for the Sewer Line Open Space

Mrs. Edelmayer said this is part of the diversion project or the Towamencin Municipal Authority (formerly UGTMA). We are working to divert our sewer flow from the TMA to the Upper Gwynedd Wastewater Treatment Plant and this requires putting sewer lines in some of our open space.

Hearing no questions or comments, upon motion by Mrs. Edelmayer, seconded by Mr. Duffy, the motion was unanimously approved.

Mr. Kroberger added that there was an informational meeting held on Feb 23, 2017 for the residents who live adjacent to the proposed sewer line. This meeting was held by Len Perrone, Township Manager, and John Interrante, our Engineer from EEMA. The residents asked questions after the presentation on the project. Mr. Kroberger also said this Public Hearing is part of the process we have to go through regarding this diversion project. He thanked everyone for their work on this project.

16. Motion to Approve Swedesford Road Bridge Inspection

Mrs. Edelmayer explained this inspection is for the railroad bridge over the SEPTA line. This inspection will be by T&M Associates over two (2) nights because they have to suspend train service. The cost for this inspection is approximately \$13,000.00 and we are splitting the cost with Lower Gwynedd Township because the bridge is shared between the two Townships. Mr. Perrone added that this bridge was inspected by the state of Pennsylvania in their bi-annual inspection report. They are calling to our attention certain things they want us to look at a little closer. Lower Gwynedd approved their half of this project last week.

Hearing no questions or comments, upon motion by Mrs. Edelmayer, seconded by Mr. Sands, the motion was unanimously approved.

JAMES A. SANTI **Zoning/Planning**

17. Motion to Approve the proposal to obtain a Letter of Map Revision (LOMR) for the Danner Property

Mr. Santi said this proposal came from T&M Associates. He said the Danner property is on Valley Forge Road that we will be using for a pumping station as part of the diversion project. He added that T&M will submit a proposal to FEMA and they will respond in six (6) to twelve (12) months. There is a \$9500.00 fee for this proposal. Mr. Kroberger added that this is being done to possibly relocate the pump station to reduce costs and avoid rock excavation.

Hearing no questions or comments, upon motion by Mr. Santi, seconded by Mrs. Edelmayer, the motion was unanimously approved.

Mr. Perrone added, for the record, the property should now be referred to as the "former Danner Property" since Upper Gwynedd Township owns that portion of the property.

STEVEN C. SANDS
Public Safety

18. Motion to Appoint Deputy Fire Marshal Jeff Mullaly

Mr. Sands said the hiring of a Deputy Fire Marshal was approved during the budget process. The DFM will assist with the ongoing duties of the Fire Marshal.

Hearing no questions or comments, upon motion by Mr. Sands, seconded by Mrs. Edelmayer, the motion was unanimously approved.

Mr. Perrone added that Jeff Mullaly has been with the UGFD for over 30 years.

Judge Sobeck then administered the oath to Mr. Mullaly. The Board then shook hands with Mr. Mullaly and offered their congratulations to him. Mr. Kroberger added that Jeff Mullaly will assist Fire Marshal Jeff Tomczak and assume his duties in his absence. Mr. Tomczak has done a great job with increasing the activities of the Fire Marshal & Emergency Coordinator.

19. Motion to Approve the Wish them Well Walk on Sunday, May 21, 2017 from 9:00 am – 11:00 am

Mr. Sands said the Wish them Well Walk will be held on the Parkside Place Park grounds and will require no outside assistance. Wish them Well is a local organization raising funds to bring attention to the plight of women in Africa. This is a first-time event so attendance is unknown but they estimate 100 participants.

Hearing no questions or comments, upon motion by Mr. Sands, seconded by Mr. Duffy, the motion was unanimously approved.

20. Motion to Approve the Corpus Christi School 6th Annual 5K Race on Saturday, April 8, 2017

Mr. Sands said this is a small event of less than 100 runners. This event will be coordinated with our Public Works Department. One police officer is needed for the event.

Hearing no questions or comments, upon motion by Mr. Sands, seconded by Mr. Santi, the motion was unanimously approved.

21. Motion to Approve the Broad Street Re-Run 5 Mile Race on Saturday, May 20, 2017

There is a revamping of a race that was held in prior years. There will be a new beneficiary this year but it has not been announced. Public Works will provide barriers and cones. Fire Police will assist with major intersections.

Mrs. Edelmayer questioned why we are approving the race without knowing the beneficiary. Mr. Perrone said this could be approved pending the announcement of the beneficiary. A discussion ensued amongst the Commissioners with Mr. Perrone suggesting the motion be tabled until further information is received. The Board agreed to hold the date.

Mr. Sands made motion to withdraw the motion to approve the race which was seconded by Mr. Duffy. The motion to withdraw was unanimously approved.

Mrs. Edelmayer suggested that officer Gillen notify the organization for further information.

22. Motion to Approve the Laurel House 5K Run on Sunday, October 22, 2017

Mr. Sands noted that this is a moderate size race with approximately 350 runners. The race route has been modified and has been approved by Sgt. Gillen. Police presence is necessary from Upper Gwynedd Township and North Wales. Mrs. Edelmayer noted that Laurel House works to end Domestic Violence and we have had them (this organization) for a long time and they get a great turnout.

Hearing no questions or comments, upon motion by Mr. Sands, seconded by Mrs. Edelmayer, the motion was unanimously approved.

THOMAS A. DUFFY

Wastewater Treatment

23. Motion to Approve the advertisement of bid specifications for 33 Cured in Place Pipe Repairs – Estimated Cost of \$60,000.00

Mr. Duffy said this is for epoxy resin repairs on Green St., Rosemont Ave., Allentown Rd. and Sumneytown Pk.

Hearing no questions or comments, upon motion by Mr. Duffy, seconded by Mrs. Edelmayer, the motion was unanimously approved.

24. Motion to Approve the advertisement of the bid for 6 Sewer Lateral Excavation Repairs – Estimated Cost of \$24,000.00

Mr. Duffy notes that these lateral repairs are on Green St., Rosemont Ave., and Church Rd.

Hearing no questions or comments, upon motion by Mr. Duffy, seconded by Mr. Sands, the motion was unanimously approved.

25. Motion to Approve the advertisement of the bid for Phase II of the Swedesford Rd. I/I Project. Estimated Cost of \$89,000.00

Mr. Duffy explained that the first phase of this project was putting in clean-outs and the second phase is to repair the stubs coming back to the mains with a saddle liner to clean up the connection to eliminate some of the I/I.

Hearing no questions or comments, upon motion by Mr. Duffy, seconded by Mrs. Edelmayer, the motion was unanimously approved.

26. Motion to Approve the Manhole Chimney Seals bid award to Advanced Rehabilitation Technology for \$64,955.00 (Alternate Bid)

Mr. Duffy said this is to repair Manhole Chimney Seals which is the top of the manhole, just below the manhole cover. We received a series of bids which included an alternate bid with a product called Spectra-Seal. We are awarding the low bid of the alternate bids. The cost difference of \$9,100.00 gave us a better warranty (10 year).

Hearing no questions or comments, upon motion by Mr. Duffy, seconded by Mrs. Edelmayer, the motion was unanimously approved.

OTHER BUSINESS

27. Approval of the February, 2017 bills.

Mr. Kroberger noted that the Board had received a copy of the General fund bills. Hearing no questions, upon motion by Mr. Duffy, seconded by Mr. Sands, the General Fund bills were approved. Mrs. Edelmayer abstained from approving the Zoning Solicitor's bill.

Mr. Kroberger said the next item is Wastewater and asked for questions or comments. Hearing none, upon motion by Mr. Santi, seconded by Mr. Duffy, the Board unanimously approved the Sewer Fund bills.

Mr. Kroberger advised that the Board was also being asked to approve invoices from all other funds. Upon motion by Mrs. Edelmayer, seconded by Mr. Duffy, the Board unanimously approved these invoices as well.

Mr. Kroberger advised that there were several invoices that had been prepaid due to timing. Upon motion by Mr. Sands, seconded by Mr. Duffy, the Board unanimously approved the pre-paid invoices.

28. Call for Adjournment.

There being no further business, upon motion by Mr. Duffy, seconded by Mr. Sands, the meeting was adjourned to Executive Session at 8:08 PM.

Respectfully Submitted,

Leonard T. Perrone
Secretary

/djl

Approved March 27, 2017