

**WORKSHOP MINUTES**

May 17, 2017

The May 17, 2017, Workshop Meeting was called to order at 7:00 P.M. In attendance:

|                      |                            |
|----------------------|----------------------------|
| Kenneth E. Kroberger | President                  |
| James A. Santi       | Commissioner               |
| Steven C. Sands      | Commissioner               |
| Leonard T. Perrone   | Township Manager           |
| Michael J. Lapinski  | Assistant Township Manager |
| David Brill          | Finance Director           |
| David W. Duffy       | Police Chief               |
| David C. Onorato     | Township Solicitor         |
| Russ Benner          | Township Engineer          |

**CONSULTANTS****PLANNING/ZONING****1. Report by E. Van Rieker (Updates):**

- Newbury Phase II

Mr. Rieker reported that this property was rezoned to R4. They have filed their preliminary/final plans for review. There are two (2) fewer units included in the plan. They have some set back issues and will need some dimensional variances.

- Enclave at Gwynwood Farm

This is a four (4) lot subdivision at the intersection of Old Church and West Prospect. The developer is working his way through the vetting process.

- Martin Tract

The plan for this property is on hold while they work on solutions for sewer and traffic concerns.

- ZHB 17-08 – Renal Treatment Centers, North Penn Marketplace

This is for a dialysis firm that will be adjudicated at the next Zoning Hearing Board meeting. Preliminary drafts look favorable for approval, subject to conditions regarding parking.

- ZHB 17-09: Hunyady Variance for garage (Residential)

This is a residential property off of Park Rd. and West Point. No commercial vehicles will be parked at the property.

- ZHB 17-10: Smith, Kneedler Road variance for front yard addition (Residential) –

This is for a residential property and the owner wants to cover the patio that was approved several years ago

2. **Provco Pinegood Wawa Extension:** To June 27, 2017

This item needs to be an action item and placed on the agenda for the Public Meeting to accept the extension to June 27, 2017

## ENGINEERING

3. **Report by T&M Associates (Updates)**

- Pennbrook Basins Status

Mr. Benner reported the contractor is finishing up the landscaping. He is investigating why the rails along the boardwalk are wavy. He is in contact with the manufacturer and he will replace the defective rails. Plugs may be used in all three (3) basins in the areas where water is laying instead of using seed to grow grass. There are three (3) different types of seed used; standard lawn mixture outside the fence, native grass mixture inside the fence which only gets cut once a year and a basin bottom (wet tolerant) material. Mr. Troxel will receive maintenance instructions. Mr. Benner went on to say that Basin 3 needs to be regraded so water does not pond in a specific area.

- GIS Pilot Study / Trimble Training

Jason Hager has completed his training with Mike Currie and Bob Hegedus. This is part of the first phase of the project. A new intern will start at T&M on May 30<sup>th</sup> to work on this project. Mr. Currie and Mr. Hegedus will make a final determination of the area which data will be collected.

- TMDL Implementation Plan Status

The letter written by Mr. Benner will be mailed shortly. Mr. Perrone will send a draft to the Board.

- Conrad Avenue Streambank Restoration Project

There is a pre-construction meeting on May 18, 2017 regarding this project.

- Crest Rd. Streambank Restoration Project

This project is scheduled to begin later in the summer.

- Providence Reserve – Township Completion

Mr. Lapinski said the final punch list items are being completed. The bond was pulled from the developer, we secured those funds and supplemented them so we could complete the improvements. We hired RC Mast to set all the property corners and pins. The lights issue has not been resolved. Mr. Lapinski will recommend a contribution to the HOA towards a streetlight or lights on the building that they implement themselves. The money is not released until the lights are installed. \$50,000.00 (from developer bond) is allocated in the budget. The lights are estimated to cost \$7500.00 and there is a line item in the budget to cover this lighting. If there are expenditures in excess of the bond fund, we can go after the builder (Paone) and try to recover the money. Numerous correspondence has been sent to the entity (Jeff Clemens) to complete the project.

\* 4. **Stormwater TMDL Project Feasibility Study**  
Approval

This is a proposal from T&M for Merck / UGT Partnership Committee for TMDL stormwater projects. This proposal is for Upper Gwynedd Township only as Merck has their own separate proposal for their projects.

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**FINANCE/PERSONNEL/ADMINISTRATION**

- \* 5. **Rachel Dipiano:** 15 years of service to the Township (Police Department) Recognition
  
- \* 6. **Harrison Colcher:** 15 years of service to the Township (Police Department) Recognition

**PUBLIC WORKS/PARKS/RECREATION**

- \* 7. **Highway Marking Machine Bid Award:** To Kelly-Creswell for \$72,834.00 Approval

Mr. Perrone said this is for the line painter that we budgeted \$80,000.00.

- \* 8. **Ordinance No. 2017-005** – Smoking Ban in Parks, Playgrounds and Open Space in Upper Gwynedd Township Approval

- \* 9. **Advertisement for replacement hire in Public Works Department:** Approval

This is for a replacement hire for Dave Ciancetta.

- 10. **Pickleball Courts Project Status Report:** Grant Award for Lighting in the amount of \$27,000.00 from Montgomery County

Construction on the courts has slowed down a bit because of weather and some issues with fill dirt that the Township provided that would not compact. New fill dirt was imported from other sources and the issue was resolved. The curb has been poured and they are finishing up the rain garden. The Montgomery County Board of Commissioners approved a partial grant for lighting.

- 11. **UGT Annual Golf Outing:** Monday, June 5, 2017 Status Report

There are 112 golfers to date.

- 12. **Environmental Steward Award Application:** Pennbrook Water Quality Basins Status Report

Mr. Perrone said we applied for the Environmental Steward Award for the Pennbrook Water Quality Basins. This is awarded by the Montgomery County Planning Commission awards program.

13. **UGT Trail Repaving Project:**  
Status Report

This project has been completed. Some areas still need to be top soiled and sodded to get rid of high spots.

14. **2017 Mill and Overlay Project:**  
Status Report

The Road Program is underway and almost complete. Mr. Perrone thanked Mr. Lapinski for making changes to the way the Road Program is managed. Township staff will do the line striping, sealing and the curbs.

15. **Community Center Feasibility Phase:**  
Status Report

The Committee continues to meet regarding this project. BKP is doing fine job. There should be a presentation next month about possible locations of the community center. Mr. Kroberger suggested that the presentation be made to the Parks and Rec Advisory Board first.

16. **Parks & Recreation Advisory Board:** Two Vacancies  
Status Report

## PUBLIC SAFETY

- \* 17. **Home at Last Dog Rescue:** 5K run, dog walk and fall pet fair on Saturday, October 28, 2017 at 9:00 am  
Approval

## WASTEWATER TREATMENT

18. **2018 NPDES Requirements:**  
Update

Mr. Perrone said that 2018 is a NPDES permit year for the wastewater treatment plant.

- \* 19. Land Development Proposal for North Pump Station – Danner Property:  
Approval

Mr. Perrone said he is expecting a report on the status of the plans (from EEMA) at next week’s WIP meeting. Mr. Benner needs the layouts so he can continue his work on the project. Mr. Onorato said we are exempt from zoning but need to go through land development as there are waiver issues.

- \* 20. Land Development Proposal for South Pump Station – Penna Property:  
Approval

Mr. Onorato stated we do not need any zoning relief for the Penna property and we are not expected to go through land development. We just need a grading permit for the driveway.

- \* 21. Manhole Chimney Seals Change order #1: Advanced Rehabilitation Technology - \$11,120.00 deduction of final contract amount to \$55,835.00  
Approval

- \* 22. Swedesford Rd. I/I Project Bid Award: Swerp Inc. in the amount of \$97,150.00  
Approval

23. TMA Capital Projects Fund – Vouchers for Review:

- A. Univest Bank and Trust Co.  
Upper Gwynedd Towamencin Municipal (Statement Period 4/1/17 – 5/01/17)  
Current Balance: \$283,461.24
- B. Bursich Associates (3/19/17 – 4/15/17)  
Engineering Fees: \$7643.72

Towamencin Municipal Authority has bid out the interceptor project (Kriebel Rd.) and has provided the bid documents to us. Upper Gwynedd Township is responsible for a portion of this project (20%).

Mr. Perrone said we made some progress with SEPTA on the diversion project. We received some documents that will help us with our bid specs so the bidders know what is expected of them.

Meeting was adjourned at 7:35 pm to Executive Session.

Respectfully Submitted,

Leonard T. Perrone  
Secretary