

PUBLIC MEETING MINUTES

August 28, 2017

KENNETH E. KROBERGER, PRESIDENT
Finance/Personnel/Administration

1. Call to order.

The August 28, 2017, Public Meeting of the Board of Commissioners was called to order at 7:31 PM by President of the Board, Kenneth E. Kroberger. The following individuals were in attendance.

Kenneth E. Kroberger	President
M. Clare Edelmayer	Vice President
James A. Santi	Commissioner
Thomas A. Duffy	Commissioner
Steven C. Sands	Commissioner
Leonard T. Perrone	Township Manager
Russ Benner	Township Engineer
David Onorato	Township Solicitor

2. Motion to approve the Minutes of the Workshop Meeting held July 18, 2017

Mr. Kroberger noted that the Workshop Meeting Minutes were received with the Agenda packet. Hearing no questions or comments, upon motion of Mr. Santi, seconded by Mrs. Edelmayer, the Minutes of the July 18, 2017 Workshop Meeting were approved as presented.

3. Motion to approve the Minutes of the Public Meeting held July 24, 2017

Mr. Kroberger noted that the Public Meeting Minutes were received with the Agenda packet. Hearing no questions or comments, upon motion of Mr. Duffy, seconded by Mr. Sands, the Minutes of the July 24, 2017 Public Meeting were approved as presented.

4. Motion to approve the Department Reports filed by Township Staff.

Mr. Kroberger asked for comments or questions. Hearing none, upon motion of Mrs. Edelmayer, seconded by Mr. Duffy, the Departmental Reports were approved as submitted.

5. Presentation of public comments and concerns (limit of five minutes per individual).

Darren Grose – 115 Hancock Place – across the cul de sac of Basin #3 (Pennbrook). Mrs. Grose said the plants were cut in the basin the week of August 14th and asked why they were cut. Mr. Benner replied that the plants that were cut were invasive species and were not part of the original landscaping of the basin. He said there was concern that if we did not cut them, they would take over the basin push out the seeding that was put in to make it more of a natural basin. He noted that what was cut was not part of the original seed mixture. Mrs. Grose added that the part that was cut was left to rot in the water. Mr. Benner said he would make sure that is removed. Mrs. Grose said there is scum that smells as a result of the rotting material, but it remains filled with water. Mr. Benner said there are still issues with the construction of the basin and the contractor was notified that the issues have to get corrected before further payments are considered.

Mrs. Grose said the grass was mowed outside the fencing, but trash was not picked up prior to mowing and it got strewn and she is concerned it will get into the stream. Mr. Perrone said we will have to police the area prior to cutting and he will notify the proper parties of this issue.

Liz McNaney – Airy Street, West Point, asked if the Township has a mission statement. Mr. Kroberger said we don't necessarily have a mission statement but our mission is that everyone's responsibilities and desires on the Board are to provide the best for all the residents in the Township. Ms. McNaney requested that the Township propose a resolution relating to the rights and liberties and what is happening around our country. She added that many communities around the country have adopted resolutions that they are letting their communities know that their community will not tolerate hate. Ms. McNaney presented an outline which needs our mission statement or one we create with regards to the rights for all who live, work, and enjoy Upper Gwynedd. Mr. Kroberger asked her to give the outline to Mr. Perrone who will put it together for us to vote on. Mr. Kroberger added that it is the underlying desires of everybody on this Board, the Township employees and everyone in the Township. He stated, I don't think any of us condone, in any way, shape or form what happened in Charlottesville. He said we will move forward with the resolution.

6. Recognition of Brian Sarver for 15 years of service to the Township (not in attendance)

Mr. Kroberger said monthly we have the privilege of recognizing employees who have met milestones in employment with the Township. Unfortunately, Mr. Sarver was unable to attend. He has been with the Wastewater Treatment Plant for 15 years and Mr. Kroberger thanked him for his service.

M. CLARE EDELMAYER, VICE PRESIDENT

Public Works/Parks/Recreation

7. Motion to Appoint (committee members) for the Upper Gwynedd Community Association
Ken Kroberger, Clare Edelmayer, Mike Zumpino, Gil Silverman

Mrs. Edelmayer said we decided a while ago to help people who wanted to donate to the Township but needed to donate to a non-profit, so the Upper Gwynedd Community Association was created. Following the advice of our Solicitor, we need to have two Board Members, a member from the Parks & Rec Board and two residents. We currently need one additional person from the community to complete the Committee.

Hearing no questions or comments, upon motion by Mrs. Edelmayer, seconded by Mr. Santi, the motion to appoint Ken Kroberger, Clare Edelmayer, Mike Zumpino and Gil Silverman to the UGCA was unanimously approved.

Mr. Kroberger thanked Parks and Recreation, the Board, and all those people who were involved in forming the Committee. He added that this is a good opportunity to give organizations the ability to contribute to the Township via a 501 C3.

8. Announcement: UGT wins Perkiomen Watershed Annual Municipal Award: Award Ceremony on October 12, 2017

Mrs. Edelmayer said this is the formal announcement that Upper Gwynedd Township won the Perkiomen Watershed Annual Municipal Award. She then read a portion of the award. Mrs. Edelmayer said we won the award out of the fifty-five (55) communities that contribute to the flow of the Perkiomen Watershed. We won for the work on the Zacharias Creek, a three-part project which included the Riparian Buffer (which corrected the erosion issues behind resident's homes), plantings in the Conrad Avenue Basin, and Realignment of the Creek with stream bank stabilization. Mrs. Edelmayer said the Perkiomen Watershed noted the amount of Open Space within the Township and that the Township has over 500 acres of their own Open Space that does not include the dedicated County space.

9. Motion to Ratify the Nor-Gwyn Baseball curfew extension through August 18, 2017 - Perkiomen Valley Twilight League

Mrs. Edelmayer said this is the official ratification that extended the baseball curfew due to inclement weather.

Hearing no questions or comments, upon motion by Mrs. Edelmayer, seconded by Mr. Sands, the motion was unanimously approved.

10. Motion to Approve Payment #3 to Top-a-Court for the Pickleball Courts in the amount of \$24,457.50

Hearing no questions or comments, upon motion by Mrs. Edelmayer, seconded by Mr. Duffy, the motion was unanimously approved.

Mr. Kroberger noted that people are taking full advantage of the pickleball courts.

11. Motion to Approve the Zacharias Creek Stream Realignment Equipment Rental – Payment #2 to Floyd Hersh in the amount of \$24,725.00

Mrs. Edelmayer said the original contract was for \$228,760.00 and we currently have a balance of approximately \$182,000.00 for equipment rental for this project.

Hearing no questions or comments, upon motion by Mrs. Edelmayer, seconded by Mr. Santi, the motion was unanimously approved.

12. Announcement: The Township Carnival will be held September 7 – 10, 2017. Fireworks will be shown on Friday & Saturday Nights, weather permitting.

Mrs. Edelmayer announced the Carnival. Fireworks on Friday or Saturday depending on weather and two bands playing on Saturday and Sunday.

JAMES A. SANTI
Zoning/Planning

13. Motion to Approve the Advertisement of Ordinance # 2017-007 – Permitting the growing, processing and dispensing of medical marijuana

Mr. Santi noted that Pennsylvania has adopted and approved marijuana for medical purposes. This ordinance puts the growing and processing in the industrial zoned district and the dispensing in the commercial zoned district. The growing, processing and dispensing of medical marijuana is highly controlled by the State.

Hearing no questions or comments, upon motion by Mr. Santi, seconded by Mrs. Edelmayer, the motion was unanimously approved.

14. Motion to Approve the Advertisement of Ordinance # 2017-008 – Adopting a new definition of family, and a new definition of dwelling unit

Mr. Santi said there has been some recent case law that made our code antiquated. We are updating our ordinance to comply with the most recent case law.

Hearing no questions or comments, upon motion by Mr. Santi, seconded by Mr. Sands, the motion was unanimously approved.

15. Motion to Approve Merck & Co. West Point Substation Enclosure - Waiver of Land Development Plan Requirements

Mr. Santi said the substation is across the street from the Township wetlands in the open and Merck would like to enclose the switch gear. The enclosure is approximately 3000 sq. ft. Merck will apply for the building permit and will go through the necessary inspections.

Hearing no questions or comments, upon motion by Mr. Santi, seconded by Mrs. Edelmayer, the motion to waive the land development plan was unanimously approved.

STEVEN C. SANDS
Public Safety

THOMAS A. DUFFY
Wastewater Treatment

16. Motion to Approve Gwynedd Manor Road Storm Sewer Project Change Order - Resulting in an increase of \$3,166.20 for the project.

Mr. Duffy noted that some additional work was added that resulted in an increase to the project.

Hearing no questions or comments, upon motion by Mr. Duffy, seconded by Mr. Santi, the motion was unanimously approved.

17. Motion to Approve Gwynedd Manor Road Storm Sewer Project Payment to NWWA in the amount of \$49,510.20

Mr. Duffy said this is the final payment for the project. It is a reimbursement to North Wales Water Authority.

Hearing no questions or comments, upon motion by Mr. Duffy, seconded by Mr. Sands, the motion was unanimously approved.

18. Motion to Approve CIP Point Repairs Change Order #1 reducing the price by \$11,775.00 - New contract amount is \$54,525.00

Mr. Duffy said this project is on Swedesford Road. This change order reduced the overall cost of the project.

Hearing no questions or comments, upon motion by Mr. Duffy, seconded by Mr. Santi, the motion was unanimously approved.

19. Motion to Approve CIP Point Repairs Payment #1 to Mobile Dredging & Video Pipe in the amount of \$54,525.00

Hearing no questions or comments, upon motion by Mr. Duffy, seconded by Mrs. Edelmayer, the motion was unanimously approved.

OTHER BUSINESS

20. Approval of the August 2017 bills.

Mr. Kroberger noted that the Board had received a copy of the General fund bills. We received information today and there was an error that was adjusted and corrected in the general fund changing an invoice from \$4317.00 to \$43.17. Hearing no questions, upon motion by Mr. Kroberger, seconded by Mr. Duffy, the General Fund bills were approved. Mrs. Edelmayer abstained from approving the Zoning Solicitor's bill.

Mr. Kroberger said the next item are the Sewer Bills and asked for questions or comments. Hearing none, upon motion by Mr. Duffy, seconded by Mr. Sands, the Board unanimously approved the Sewer Fund bills.

Mr. Kroberger advised that the Board was also being asked to approve invoices from all other funds which include the Upper Gwynedd Collection System, Uniformed Police Pension Fund and VEBA. Hearing no questions or comments, upon motion by Mr. Sands, seconded by Mrs. Edelmayer, the Board unanimously approved these invoices as well.

Mr. Kroberger advised that there were several invoices that had been prepaid due to timing. Hearing no questions or comments, upon motion by Mr. Santi, seconded by Mr. Duffy, the Board unanimously approved the pre-paid invoices.

21. Call for Adjournment.

Mr. Kroberger wished everyone a happy holiday. Our wishes and prayers go out to all that are down in the Houston, Texas area and other areas that are affected by Hurricane Harvey.

There being no further business, upon motion by Mrs. Edelmayer, seconded by Mr. Duffy, the meeting was adjourned to Executive Session for legal matters at 7:59 pm.

Respectfully Submitted

Leonard T. Perrone
Secretary

/djl

Approved September 25, 2017