

WORKSHOP MINUTES

October 17, 2017

\* Items are scheduled to be voted on at the October 23, 2017, Public Meeting.

The October 17, 2017, Workshop Meeting was called to order at 7:00 P.M. In attendance:

Kenneth E. Kroberger	President
E. Clare Edelmayr	Vice-President
James A. Santi	Commissioner
Steven C. Sands	Commissioner
Leonard T. Perrone	Township Manager
Michael J. Lapinski	Assistant Township Manager
David Brill	Finance Director
David W. Duffy	Police Chief
David C. Onorato	Township Solicitor
Russ Benner	Township Engineer

CONSULTANTS

PLANNING/ZONING

1. Report by E. Van Rieker (Updates):

As reported by Mike Lapinski in Mr. Rieker’s absence:

- Newbury Phase II  
This is a 30-lot subdivision on East Prospect the will contain 15 twin homes. It is still before the Planning Commission and the next step is for a Public Hearing at the November Public Meeting for conditional use. Mr. Lapinski reported that during meetings with developer PRDC, they have agreed to dedicate ultimate right of way all along East Prospect, around Hancock and up to the Nor-Gwyn Baseball Property. They also agreed to install sidewalks from where they end on East Prospect all the way around up to a point, a mid-block crossing over to Gwyn-Nor Elementary School. They further agreed to move five (5) poles and extend the storm sewer to clean up the Hancock/Prospect intersection that experiences flooding. Mr. Onorato added that if the plans are ready in December, then the conditional use and land development plans can be voted on the same night.
- Enclave at Gwynwood Farm  
This is a 4-lot subdivision on West Prospect. It needs to go back to the ZHB. There are now 4 driveways off Prospect, twin driveways with a shared mouth. He will resubmit to the ZHB.
- Martin Tract (Gwynedd Ridge)  
They are continuing through the planning process. They were before the Planning Commission in September and will return in October. There is a sidewalk connection to White’s Road Park for open space.
- ZHB # 17-14. Gwynedd Healthcare & Rehab Center, 773 Sumneytown Pike; Variance to allow size and height of sign to exceed permitted regulations.  
The decision is pending on the sign.

- ZHB # 17-16 – James – shed variance, front yard – corner lot  
This was approved
- ZHB # 17-17 – Perun – variance to permit patio in rear yard –  
This was approved
- ZHB # 17-18 – Wolf – front yard variance for addition, 611 North Wales Rd.  
There is a hearing on October 24, 2017. Mr. Onorato would like the Board to take a look at the plan as it is significantly less than the required fifty feet (50') set back. Mr. Kroberger said we will discuss this at the Public Meeting and may make a recommendation to have our attorney present at the hearing and to add this item to the Public Meeting agenda.
- ZHB # 17-19 – Kelley – rear yard patio variance –  
There is a hearing on October 24, 2017

\* 2. **Hartford Properties, LLC, Proposed 3-lot sub-division:** 467 Sumneytown Pike  
Decision

Mr. Lapinski said they were before the Planning Commission this month. They received a recommendation for the 3-lot sub-division and are proceeding with no land development at this time. He added that the Board will receive in the Public Meeting packet, a draft resolution prepared by Special Counsel and the various review letters.

## ENGINEERING

3. **Report by T&M Associates (Updates)**

As reported by Russ Benner;

- Pennbrook Basins Status – Completed  
The work to the basins has been completed. Seed is beginning to germinate in Basin 3 and Basins are open and functioning. There remains \$30,000.00 in retainage.
- Stormwater System Modeling Proposal  
Nothing new to report. This is scheduled to begin this month.
- Crest Rd. Streambank Restoration Project  
This project began last week and is expected to be completed in a few weeks. Mrs. Edelmayer was approached by a neighbor who lives next to the project and would like her streambank looked at also. Mrs. Edelmayer will send the notes of her conversation with the neighbor to Mr. Perrone for follow-up with Mr. Benner.
- Providence Reserve – Township Completion  
Nothing to report.
- Swedesford Rd. SEPTA Bridge Inspection – Status  
We are scheduled to do an assessment of the bridge, but a Right of Entry permit is being held up by SEPTA. We are still waiting for the permit. Mr. Perrone added that this is in partnership with Lower Gwynedd Township. Mr. Benner said the inspection will be completed this year and the repair work being completed next year.

4. **TMDL Implementation Plan Status:** NFWF grant for Bio-swale Project Update

Mr. Perrone announced that we received another grant to complete an environmental project. We received a grant from the National Fish and Wildlife Foundation (NFWF) for the Bio-Swale Project along Sumneytown Pike. The project has begun with tree clearing and once the Conrad Avenue Project is complete, excavation will begin on this project. The Bio-Swale portion of the project will be completed this year and the Bio-Retention Project in 2018.

5. **Conrad Avenue Streambank Restoration Project:** Project completion – Tree Planting Project Update

Mr. Benner reported that this project is winding down this week. Once the tree planting is completed, the Bio-Swale Project (see above) will get underway. The tree planting is a volunteer project with the Perkiomen Watershed Conservancy coordinating the event with volunteers including the Boy Scouts.

- \* 6. **Merck & Co. waiver request from Chapter 113-1 & 124-5:** After hours crane work on Building 38 for PnP Renovation Project. Sundays, December 3, 10 and 17 (if needed). Approval
- \* 7. **Merck & Co. waiver request from Chapter 113-1 & 124-5:** After hours crane work on Building 38A for OMPC Renovation Project. November 19 & 26, 2017, December 3, 10 & 17, 2017. Approval
- \* 8. **Merck & Co. waiver request from Chapter 113-1 & 124-5:** After hours milling & paving at Entrance 2 & 3 Roadways. Weekday hours 6:30 pm – 4:30 am – October 30, November 2, November 6 – 9, November 13 – 16, November 20 - 22 Approval
9. **Legal opinion from Dave Onorato regarding an indemnification agreement for the fence at Newbury I**  
Discussion

Mr. Perrone said this item has to do with a response to a question that was raised at last month's Public Meeting. Mr. Onorato said Joe Mack raised the issue of a piece of the fence (@40') on Farm Lane. Mr. Mack is concerned about who owns the fence. Mr. Onorato went on to say that there is an agreement between Gwynedd Woods and the developer, that the fence would stay on Gwynedd Woods property but the agreement further states that either Newbury I HOA or Newbury II HOA would be responsible for maintaining the fence. Mr. Onorato said he is assuming that Newbury I will not agree to maintain the fence based upon comments that we have received, so the developer will have to put that in the Newbury II documents that the Newbury II Condominium Association is responsible to maintain the fence and there should be an indemnification clause in the agreement that indemnifies Newbury I. He added that there is not an indemnification clause in any agreement yet. Mr. Onorato said liability will flow to who owns the fence or who is responsible for maintaining the fence and we should suggest to Newbury II that they have that in their Condo Declaration or include it in Land Development Agreement making it clear

that the fence is their responsibility (Newbury II). Mr. Onorato and Mr. Lapinski to schedule a meeting Mr. Mack.

## FINANCE/PERSONNEL/ADMINISTRATION

10. **2018 Budget**  
Status Report

Mr. Perrone reported that we began budget meetings (liaison meetings). The budget review meeting will be scheduled in November.

- \* 11. **Resolution No. 14-2017 Authorizing Expenditures of General Municipal Pension System State Aid**  
Approval

Mr. Perrone said this is the Distribution of State Aid, designating where the funds will be disbursed. The money has been received.

12. **Announcement:** The authorization to advertise the 2018 budget and the 2018 tax rate will be voted on at the November Workshop Meeting to be held on November 14, 2017

Mr. Perrone noted that because of timing, we will authorize the advertisement of the 2018 budget and tax rate at the November Workshop Meeting and not at the November Public Meeting.

## PUBLIC WORKS/PARKS/RECREATION

13. **Hometown Heroes Banners**  
Update

Mr. Perrone showed the Board a sample of the Hometown Heroes banner. He said we don't own the poles scattered throughout the Township, but Upper Gwynedd Township owns 32 poles in Parkside Place and along Sumneytown Pike. We would provide the hardware, put them up and take them down. The banners will be displayed from Memorial Day through Veteran's Day and the purchase of a banner is for a 2-season commitment. Mr. Perrone added that any form of service to the military is acceptable, living or deceased. Mr. Perrone will check to see if there is enough height at the poles on West Point Pike. This program will be advertised through the Township's website and through Hometown Heroes. Mr. Perrone will contact Ann Scheuring to get the project started.

- \* 14. **Master Agreement for Casting Adjustments:**  
Approval

Mr. Perrone said this is for PennDot's standardized casting of manholes.

- \* 15. **2017/2018 Snow Plow Equipment Bid Award:** Horgan Brothers Inc. for \$7,150.00  
Approval

Mr. Perrone reported that this is the same bidder and price as last year based on estimated hours.

- \* 16. **Payment #8 to Horst Excavating for the Pennbrook Water Quality Basins:** In the amount of \$25,732.24  
Approval

As reported earlier, these 3 payments (items 16, 17, and 18) are not the final payments for the Pennbrook Water Quality Basins as there is a retainage of \$30,000.

- \* 17. **Payment #9 to Horst Excavating for the Pennbrook Water Quality Basins:** In the amount of \$10,038.14  
Approval

- \* 18. **Payment #10 to Horst Excavating for the Pennbrook Water Quality Basins:** In the amount of \$2,855.20  
Approval

## PUBLIC SAFETY

- \* 19. **Hurricane Hounds Dog Walk:** Saturday December 2, 2017 from 12:00 pm – 4:00 pm  
Approval

Mr. Perrone said this was recommended by the Police Department and the walk is in the Park Complex.

## WASTEWATER TREATMENT

- 20. **Mill Run Sanitary Sewer Main:**  
Status Report

Mr. Santi reported that the meeting is tomorrow at the Township building to discuss the Mill Run Sanitary Sewer Main.

- \* 21. **Change Order # 1 for Swedesford Rd. I/I Project:** Decreasing the contract amount by \$7,850.00  
Approval

Mr. Perrone reported that this is a credit for the Swedesford Road I/I Project.

- \* 22. **Payment #1 (final) to SWERP Inc. – Swedesford Rd. I/I Project, Phase 2:** in the amount of \$89,300.00  
Approval

Mr. Perrone stated that this is for the continuance of the Inflow and Infiltration reduction program.

- \* 23. **Payment #2 (Final) to Wexcon, Inc. for 2017 Transition Couplings Project in the amount of \$1000.00**  
Approval

Mr. Perrone said the Transition Couplings provide a cleaner transition from our stub to the homeowners lateral.

24. **TMA Capital Projects Fund – Vouchers for Review:**
- A. Univest Bank and Trust Co.  
Upper Gwynedd Towamencin Municipal (Statement Period 9/1/17-10/1/17)  
Current Balance: \$6,901.67
  - B. Bursich Associates (August 20, 2017 – September 16, 2017)  
Engineering Fees: \$3,759.32
  - C. KRI Project – no current payment due

The Meeting was adjourned at 7:41 pm to Executive session for legal matters.

Respectfully Submitted

Leonard T. Perrone  
Secretary

/djl

**Approved November 20, 2017**