

WORKSHOP MEETING MINUTES

January 15, 2019

* Items are scheduled to be voted on at the January 28, 2019, Public Meeting.

The January 15, 2019, Workshop Meeting was called to order at 7:00 P.M. In attendance:

Kenneth E. Kroberger	President
James A. Santi	Vice-President
Thomas A. Duffy	Commissioner
Denise M. Hull	Commissioner
Liz K. McNaney	Commissioner
Larry Comunale	Assistant to the Township Manager
David Brill	Finance Director
David W. Duffy	Police Chief
David C. Onorato	Township Solicitor
Russ Benner	Township Engineer

CONSULTANTS

PLANNING/ZONING/CODE ENFORCEMENT

1. Report by E. Van Rieker (Updates):

As Reported by Van Rieker

- ZHB #18-15, Harford Properties Sign Package Variances
A decision will be rendered on 1/22/19 by the ZHB. This is a comprehensive sign application and it may serve as a template for future amendments to the sign ordinance.
- ZHB #18-16, Burns, 151 Mendham Dr., side yard variance, impervious cover variances
This is for the addition of a second car garage. It will be heard by the ZHB on 1/22/19.
- ZHB #18-17, ABH Builders 505 Washington Avenue, front & side yard variances
This is an undersized non-conforming lot. The applicant wants to establish a single-family dwelling. Mr. Rieker suggested our solicitor attend the ZHB hearing.

Mr. Kroberger asked for public comment.

Arthur Hurling from ABH Builders said he has done similar variances for non-conforming work in the Township before.

A motion was made by Mr. Duffy and seconded by Mrs. Hull. The motion was passed unanimously by the Board directing Mr. Onorato to appear at the ZHB meeting on January 22, 2019 on behalf of the Township.

- 5 lot subdivision plan – W. Prospect Avenue
This plan has been reviewed by PRC, will be reviewed by the Planning Commission in February and it should be before the Board in March. It is zoned R-2 Residential.

2. **Code Enforcement Activity Report**

Mr. Comunale said the report was included in agenda packet

- * 3. **Merck & Co. waiver request from Chapter 113-1 & 124-5:** After hours crane work on B46 Demolition Projects. Sundays through March 2019 Decision

This is for the standard Merck requests for Sundays in February and March

4. **Comprehensive Plan Steering Committee:**
Update

Mr. Comunale reported the Open House for the Comprehensive Plan is scheduled for February 20, 2019 at 6:00 pm. Mrs. McNaney said there will be a survey posted on social media and will be available for 3 months. The logo for the Comprehensive Plan is still in progress and a postcard is being made to be sent out. The Open House will focus on input from the residents. A map of the Township was broken down into sections so residents can find their section at the Open House and give input on what they would like to see in the different areas of the Township.

- * 5. **Resolution 03-2019:** Updated Fee Schedule Decision

Mr. Comunale reported two (2) items that needed to be addressed in the fee schedule; the maximum dollar amount charged on building permits will now be capped at \$40,000. Very involved ZHB hearing fees often exceed the current charge. The recommendation is if the advertisements exceed \$600, the excess is to be billed to the applicant. This excludes residential home owners. Two applications in 2018 exceeded the fee.

ENGINEERING

6. **Report by T&M Associates (Updates)**

As Reported by Russ Benner

- Ivy/Hancock Project
This is for the installation of two (2) inlets to address some drainage issues. The project will begin in a week, weather permitting.
- Swedesford Bridge
The Public Works Department completed five (5) core borings on the bridge road. They were examined and determined that an overlay is appropriate. A 2" mill, with repaving of the road, then possible microsurfacing afterwards. We are currently waiting for any special provisions/restrictions from SEPTA. This will be part of our 2019 road program. All information will be presented to Lower Gwynedd Township.
- Sweetbriar Basin
The stormwater contractor provided pricing to fix the breach in the basin. The price is just over \$100,000. The grant money available is \$182,000 with a match of \$129,000 by the Township. It is a budgeted item. This project will begin this winter and the water quality feature will be completed in the spring with fence replacement and plantings.

FINANCE/PERSONNEL/ADMINISTRATION

7. **Recognition of John Klein for his years of volunteer service to the Township**
(Will Attend – Public Meeting)

Mr. Comunale said we will recognize several former committee members for their service.

8. **Recognition of Erik Bones for his years of volunteer service to the Township**
(Attendance TBD – Public Meeting)

9. **Recognition of Danielle Dvorchak for her years of volunteer service to the Township**
(Attendance TBD – Public Meeting)

10. **Recognition of Michael Romanowicz for 10 years of service to the Township**
(Will Attend)

- * 11. **Resolution 01–2019 Disposition of Township Records:** Administration (see attached lists)
Decision

Mr. Comunale said this is done yearly to destroy records in accordance with the law.

PUBLIC SAFETY

- * 12. **Ordinance No. 2019-01:** Do Not Knock List and Regulations
Hearing at Public Meeting

Chief Duffy said this will be advertised on social media. Forms will be available in the police department. Solicitors will be required to have a permit.

- * 13. **Ordinance No. 2019-02:** Prohibiting the use of Brake Retarders on Sumneytown Pike between Prospect Avenue and Swedesford Road.
Hearing at Public Meeting

- * 14. **2nd Annual Ainsley's Angels 6K & 12K Run:** May 11, 2019 at 9:00 am
Decision

This has been reviewed and vetted by the Police Department.

15. **2 Police Vehicle replacements purchased through COSTARS:** In the amount of \$70,476
Discussion

Mr. Comunale commented that the price of the vehicles is below budget.

PUBLIC WORKS/PARKS/RECREATION

- * 16. **Ordinance No. 2019-03**: Bamboo Regulations
Hearing at Public Meeting

- * 17. **2019 Concession Stand Agreement**: Boston Style Pizza
Decision

This is our annual renewal of the agreement.

- 18. **Purchase of a Backhoe through COSTARS**: in the amount of \$144,000
Discussion

This is a budgeted item. The old backhoe this is replacing will be used by the Parks and Recreation Department.

- 19. **Dickerson Road request for name change**
Update/Discussion

A letter was sent to the Dickinson family and we have not heard back from them.

- * 20. **Authorization to advertise the bid for 2019 Equipment Rental and Labor**: Various
Stormwater Projects
Decision

This is for an annual contract for equipment and labor to assist with stormwater projects

WASTEWATER TREATMENT

- * 21. **Resolution 02-2019**: Act 537 Sewage Facilities Planning Module for 719 South Broad Street
Decision

Mr. Comunale will get additional information to the Board regarding the sewer connection prior to the Public Meeting on January 28, 2019.

- * 22. **Payment # 1 to Blooming Glen Contractors for WWTP Hydraulic Expansion Project**:
In the amount of \$197,992.80
Decision

- * 23. **Authorization to advertise the bid for 2019-2021 Sludge Hauling**
Decision

- 24. **Lift Gate Truck purchase**: In the amount of \$47,312
Discussion

This is the purchase of a budgeted item through Costars.

Mr. Comunale asked who will be signing documents in Mr. Kaker's absence. Mr. Onorato said the Board has to formally appoint an assistant secretary.

Mr. Kroberger asked for a motion to appoint Mr. Comunale as Assistant Secretary. Mr. Santi made motion which was seconded by Mrs. McNaney. The motion to appoint Mr. Comunale as Assistant Secretary was unanimously approved.

The Workshop Meeting was adjourned at 7:45 pm to Executive Session for personnel issues.

Respectfully Submitted,

Alex J. Kaker
Interim Secretary

Approved February 25, 2019

/djl