

PUBLIC MEETING MINUTES

March 25, 2019

KENNETH E. KROBERGER, PRESIDENT
Finance/Personnel/Administration

1. Call to order.

The March 25, 2019, Public Meeting of the Board of Commissioners was called to order at 7:30 PM by President of the Board, Kenneth E. Kroberger. The following individuals were in attendance.

Kenneth E. Kroberger	President
James A. Santi	Vice-President
Denise M. Hull	Commissioner
Liz K. McNaney	Commissioner
Alex J. Kaker	Interim Township Manager
David W. Duffy	Police Chief
Russ Benner	Township Engineer
David Onorato	Township Solicitor

2. Pledge of Allegiance

3. Recognition of Matt Toro for Officer of the Year (will attend)

Mr. Santi announced that we are recognizing the Officer of the Year, Matt Toro. Chief Duffy said the officers are nominated by their peers. Officer Toro was tied with Officer Gill in making the most DUI arrests in 2018. He is the only Drug Recognition Expert in Montgomery County; he is the Department's Special Needs Coordinator and is an active member of County Drug Task Force.

Chief Duffy also recognized Officer Pro for his handling of a subject armed with a loaded handgun, as he was assisting the Lansdale Police Department.

4. Motion to approve the Minutes of the Workshop Meeting held February 19, 2019

Mr. Kroberger noted that everyone received copies of the Workshop Meeting Minutes with the Agenda packet. Hearing no questions or comments, upon motion of Mrs. McNaney, seconded by Mrs. Hull, the Minutes of the February 19, 2019 Workshop Meeting were approved as presented.

5. Motion to approve the Minutes of the Public Meeting held February 25, 2019

Mr. Kroberger also noted that the Public Meeting Minutes were received with the Agenda packet. Hearing no questions or comments, upon motion of Mrs. Hull seconded by Mrs. McNaney the Minutes of the February 25, 2019 Public Meeting were approved as presented.

6. Motion to approve the Department Reports filed by Township Staff.

Mr. Kroberger asked for comments or questions. Hearing none, upon motion of Mr. Santi, seconded by Mrs. Hull, the Departmental Reports were approved as submitted.

7. Presentation of public comments and concerns (limit of five minutes per individual).

There were none.

8. Motion to approve Resolution 04-2019 – National Library Week, April 7 – 13, 2019

Mr. Kroberger introduced representatives of the North Wales Library (Jayne Blackledge, Beth Duffy and Greg Landis) and read the entire resolution urging residents to visit the North Wales Library. The Board of Commissioners then proclaimed that April 7-13, 2019 will be recognized as National Library Week.

Jayne Blackledge said the North Wales Library values the relationship with the Township. She noted several milestones the library has recently met; they were awarded the PA Forward Gold Star Award in 2018, they reached 10,000 family members and the mortgage has been paid in full. The library has attraction passes that members can use at no charge. They provide food for underprivileged children Monday through Friday. The library offers numerous programs and materials for members and families. She announced their fundraiser, a Taste of Montgomery County this Friday night at Montgomery County Community College.

Hearing no questions or comments, upon motion by Mr. Kroberger, seconded by Mr. Santi, the motion was unanimously approved.

9. Motion to approve the Cohen Law Group Agreement for amendments to the wireless ordinance

Mr. Kroberger said we periodically use a consultant that deals with franchising and wireless issues. Recent law has changed so we have to amend our wireless ordinance to abide by the new law. This proposal is to review our ordinance and make the changes needed in accordance with the law.

Hearing no questions or comments, upon motion by Mr. Santi, seconded by Mrs. Hull, the motion was unanimously approved.

10. Motion to approve the agreement with Civic Plus for website design (\$8,500) and annual maintenance (\$2,500)

Mr. Kroberger said this agreement is to improve our website communications. Mr. Duffy has been working with Mrs. Hull and Mrs. McNaney on improved communications with our residents. The Communications Committee is recommending Civic Plus for the website design and annual maintenance.

Hearing no questions or comments, upon motion by Mrs. Hull, seconded by Mrs. McNaney, the motion was unanimously approved.

11. Motion to approve the employment contract with Sandra Brookley Zadell, Township Manager

Mr. Kroberger said it is a pleasure to make this announcement. Mr. Kroberger gave thanks to Alex Kaker, David Brill and Deanna Logan along with all other Department Heads and staff for working together to ensure that we continue to provide quality services to our residents. He said this has been a 4-month process of selecting a Township Manager beginning with engaging a consulting firm to assist in the search. He noted the Board of Commissioners was unanimous in their selection of Sandra Brookley Zadell. The employment agreement was

drafted by Solicitor David Onorato with David Woglom of the search firm. The entire Board agreed to the contract and which will be signed tonight following the appointment.

Mrs. Zadell has been the Chalfont Borough Manager since 2014. She has a BA in Political Science and a master's degree in Public Administration from Villanova. She is well respected in her field and has a background in social work. Mr. Kroberger feels she will be excellent for the staff and residents. She will be formally introduced at the April meeting. She is currently meeting with members of the Board, Department Heads and staff. She will begin on April 29, 2019.

Mr. Kroberger also announce that Larry Comunale will be leaving on April 5, 2019.

Hearing no questions or comments, upon motion by Mr. Kroberger, seconded by Mr. Santi, the motion to approve the employment agreement and appoint Sandra Brookley Zadell as Township Manager was unanimously approved.

JAMES A. SANTI, VICE PRESIDENT

Public Safety

12. Motion to approve the Civil Service rules update

Mr. Santi said there is one section to note that has been modified which includes the hiring of an officer and sending them to the police academy, but their probationary year won't start until after they successfully complete the academy. This will open up the pool of candidates to those that cannot afford to attend the police academy.

Hearing no questions or comments, upon motion by Mr. Santi, seconded by Mrs. Hull, the motion was unanimously approved.

THOMAS A. DUFFY

Public Works/Parks/Recreation

13. Motion to approve the bid award for the 2019 Equipment Rental and Labor Project to Floyd Hersh, Inc. in the amount of \$297,528

Mr. Kroberger said this is for the stormwater projects and basin work.

Hearing no questions or comments, upon motion by Mr. Kroberger, seconded by Mrs. McNaney, the motion was unanimously approved.

14. Motion to approve the 2019 Fireworks Contract in the amount of \$10,750 for two nights

Mr. Kroberger said this is the same as last year. This company has been providing fireworks for us since 1991.

Hearing no questions or comments, upon motion by Mr. Kroberger, seconded by Mrs. Hull, the motion was unanimously approved.

DENISE M. HULL

Zoning/Planning/Code Enforcement

- 15. Motion to approve the advertisement of Ordinance 2019-05; Text Amendment and Map for the Sumneytown Pike Overlay District.

Mrs. Hull said we are revisiting and further amending the text for the Sumneytown Pike Overlay District to encourage development of this area. The map will also be completed, and we will have a hearing next month.

Hearing no questions or comments, upon motion by Mrs. Hull, seconded by Mr. Santi, the motion was unanimously approved.

- 16. Motion to approve the Township Solicitor to represent the Township at the ZHB Hearing #19-1 with regards to Laurel House, 800 East Main Street.

Mrs. Hull said this is for our solicitor to represent the interests of the Board of Commissioners at the ZHB meeting.

Hearing no questions or comments, upon motion by Mrs. Hull, seconded by Mrs. McNaney, the motion was unanimously approved.

LIZ K. MCNANEY

Wastewater Treatment

- 17. Motion to approve the bid award for the 2019-2021 Sludge Hauling Project to Franc Environmental in the amount of \$782,000

Mrs. McNaney noted we received four (4) bids on this project.

Hearing no questions or comments, upon motion by Mrs. McNaney, seconded by Mr. Santi, the motion was unanimously approved.

- 18. Motion to authorize the advertisement of the bid for the Collection System Project

Hearing no questions or comments, upon motion by Mrs. McNaney, seconded by Mrs. Hull, the motion was unanimously approved.

OTHER BUSINESS

19. Approval of the March 2019 bills.

Mr. Kroberger noted that the Board had received a copy of the General fund bills. Hearing no questions, upon motion by Mr. Santi, seconded by Mrs. McNaney, the General Fund bills were approved.

Mr. Kroberger said the next item is the Wastewater Bills and asked for questions or comments. Hearing none, upon motion by Mrs. McNaney, seconded by Mrs. Hull, the Board unanimously approved the Sewer Fund bills.

Mr. Kroberger advised that the Board was also being asked to approve invoices from all other funds which include the Collection System, VEBA and the Pensions. Hearing no questions or comments, upon motion by Mrs. Hull, seconded by Mrs. McNaney, the Board unanimously approved these invoices as well.

Mr. Kroberger said that there were several invoices that had been prepaid due to timing. Hearing no questions or comments, upon motion by Mr. Santi seconded by Mrs. Hull, the Board unanimously approved the pre-paid invoices.

20. Call for Adjournment.

Mr. Kroberger said there will be an Executive Session this evening to discuss legal and personnel issues.

There being no further business, upon motion by Mrs. Hull, seconded by Mrs. McNaney, the meeting was adjourned at 8:11 pm.

Respectfully Submitted,

Alex J. Kaker
Interim Township Manager

Approved April 22, 2019

/djl