

WORKSHOP MINUTES

April 16, 2019

* Items are scheduled to be voted on at the April 22, 2019, Public Meeting.

The April 16, 2019, Workshop Meeting was called to order at 7:00 P.M. In attendance:

Kenneth E. Kroberger	President
James A. Santi	Vice-President
Denise M. Hull	Commissioner
Liz K. McNaney	Commissioner
Sandra B. Zadell	Township Manager
Alex J. Kaker	Assistant Township Manager
David Brill	Finance Director
David W. Duffy	Police Chief
David C. Onorato	Township Solicitor
Russ Benner	Township Engineer

1. **Presentation of Public Comments and Concerns:** (Limit of five minutes per individual)
Due to Items #2 and #3

Daren Gross – 115 Hancock Place. Mrs. Gross asked about our bond rating. Mr. Kroberger said our rating is AA+ which is the highest rating possible for a municipality our size. Mrs. Gross said the ordinance regarding the selling of fireworks was passed last year. She asked if we have addressed the use of fireworks within the Township by researching what other municipalities are doing with regards to fireworks. Mr. Onorato replied that it has not been done yet and he is not aware of any ongoing issues with the private use of fireworks. Mr. Kroberger added that it will be addressed as soon as possible.

- * 2. **Resolution 06-2019:** Grant Resolution for Power Line Trail Feasibility Study
Decision

Mr. Kaker said we discussed the expansion of our trail network during the budget process. A trail committee was formed as a sub-committee of the Parks & Recreation Advisory Board. They recommended we further explore the Power Line Trail that was approved during the 2005 open space plan. The grant application requires a resolution. The proposal from T&M for the feasibility study is \$29,900. The Board is approving the resolution for the grant only to fund the cost of the feasibility study. The DCNR grant will cover 50% of the cost of the study. The Township is responsible for the remaining 50%. Mrs. McNaney asked who is responsible for maintaining the trail to which Mr. Kaker replied the Township will be responsible because we are putting it in.

Mike Fellmeth – 112 Cardinal Way. He asked where the trail is located. Mr. Kaker pointed out the proposed Power Line Trail that runs through the PECO corridor, down to Morris Road through the Township, connecting to the 202 trail off Welsh Road.

Hearing no questions or comments, upon motion by Mrs. Hull and seconded by Mr. Santi the motion to approve Resolution 06-2019 was unanimously approved.

- * 3. **Escrow Agreement for 1217 Swedesford Road:** Agreement between Joyce Zettlemyer,
Lower Gwynedd Township and Upper Gwynedd Township
Decision

Mr. Onorato reported that we are still waiting for Lower Gwynedd's comments and the Agreement is not ready for vote. He said this involves an illegal sewer connection in Lower Gwynedd Township that connects to Upper

Gwynedd Township's Wastewater Treatment Plant. We are trying to clean this up and get the proper connection made. This property is going to settlement in June.

CONSULTANTS

PLANNING/ZONING/CODE ENFORCEMENT

4. **Report by E. Van Rieker (Updates):**

As reported by Alex Kaker

- ZHB #19-1, Laurel House, 800 East Main Street –
This will be decided at next ZHB meeting

ZHB #19-2, Merck, special exception to permit the erection of a 20' high outfield fence
This will be decided at next ZHB meeting
- ZHB #19-3, Patel 870 Sumneytown Pike (137 Dawn Dr.) - Appeal from decision of Zoning Officer - Variance to permit duplex use of the subject property.
This will be heard at the next ZHB meeting
- ZHB #19-04 – Campbell, 108 Cardinal Way – Variance for shed and rear yard variance for deck
This will be heard at the next ZHB meeting
- Deluca Homes, West Prospect Ave. 5-Lot subdivision.
The Planning Commission recommended approval of this sub-division in March. The developer is working on final plans.

5. **Code Enforcement Activity Report**

Mr. Kaker said there were some issues behind Jackson Street along the railroad. The railroad cut down trees but left the tree debris in the culvert. That area has since been cleaned up.

6. **Ordinance No. 2019-05 and 2019-06:** Text Amendment and Map for Sumneytown Pike Overlay District
Discussion / Update

We will have two (2) Hearings next month. One covering the text amendment which changes the density from eight (8) dwelling units to six (6) dwelling units per developable acre. The map will identify the six (6) properties that are part of the overlay district.

7. **Comprehensive Plan Steering Committee:**
Update

Mr. Kaker said the Open House on March 20 was well attended with 50-60 residents. There will be a Committee Meeting on Thursday to recap and discuss the results of the Open House.

- * 8. **Merck & Co. waiver request from Chapter 113-1 & 124-5:** After hours crane work on Building 78A Roof Replacement Project. All Sundays in May and June 2019
Decision

The Merck requests are for Sunday work only if needed.

- * 9. **Merck & Co. waiver request from Chapter 113-1 & 124-5:** After hours crane work on Building 38 PnP Roof Replacement Project. All Sundays in May and June 2019
Decision

- * 10. **Merck & Co. waiver request from Chapter 113-1 & 124-5:** After hours crane work on Building 60 Duct Repair Project. All Sundays in May and June 2019
Decision

- * 11. **Gwynedd Chase (Dion Tract):** Release of Maintenance Bond
Decision

This is a subdivision off of Morris Road. T&M recommended release of the \$79,000 bond that is currently being held.

- * 11A. **Colorcon waiver request from Chapter 113-1 & 124-5:** Afterhours construction work at 420 Moyer Blvd. – Thursday, May 16 – Sunday, May 19, 2019 from 6:00 am – 6:00 pm

Colorcon is working on a parking lot expansion and change in elevation at 420 Moyer Blvd. The residents will be notified of the time extension.

The Board expressed concerns about the early start time and noise level and requested more information. Mr. Kaker will contact Colorcon and report back at the Public Meeting.

ENGINEERING

12. **Report by T&M Associates (Updates)**

As reported by Russ Benner

- **Sumneytown Pike Bridge Project**
The T&M crew surveyed the bridge and will prepare a base plan. Structural engineers will survey the site to determine the structural repairs, address scour issues along the foundation and wing walls, update the guide rail system and address additional paving issues on the approaches. PennDOT inspects the bridges in the Township every two (2) years. The current report is from 2016. Once all information is received, the project can go out to bid later this year.
- **Sweetbriar Basin**
This involves the repair of a breach to the basin along with some water quality work. The contractor is looking to begin on the basin in May.

- TMDL Reduction Plan
Dave Petrik of T&M is continuing with the plan. We are looking for overall sediment load reductions. This will be completed and presented to the MS-4 subcommittee on May 2, 2019
- 2019 Roads Program – update
A pre-construction meeting will be scheduled next week with Harris Blacktopping. The roads program involves ADA ramps. We will try to coordinate an early start on the ramps, but the road work will not begin until mid-June.
- Update on the GIS project
The work should be completed in the next week and will be presented soon.

FINANCE/PERSONNEL/ADMINISTRATION

* 13. **Introduction of Township Manager, Sandra Brookley Zadell**

Mr. Kroberger introduced Sandra Brookley Zadell, our new Township Manager who was appointed at the March Public Meeting. Her first official day is April 29, 2019. He added that she was the top choice and the Board was unanimous in their selection of Mrs. Zadell.

* 14. **PSATC Conference June 20-23, 2019: Gettysburg, PA - \$1195 per person**
Decision

Mrs. Hull and Mrs. McNaney will attend the conference.

* 15. **Appointments to the Planning Commission and Zoning Hearing Board**
Discussion/Decision

Mr. Kaker and Mrs. Hull interviewed several candidates and are recommending Jack Ferguson for the Zoning Hearing Board and Andrew Falker for the Planning Commission.

* 16. **Recognition of Larry Comunale**
Presentation at Public Meeting

Mr. Kaker said Mr. Comunale was fantastic, had great insight, and we were lucky to have him here.

PUBLIC SAFETY

* 17. **Swearing in of Officer Minjoo Kim**
(Public Meeting, Will Attend)

Judge Leonard will be here to swear in Officer Kim.

* 18. **Commendation of North Penn Art**
Presentation by PD at PM

North Penn Art hung thirty-four (34) pieces of artwork for us pro bono as a result of some water damage to the hallways in the Township Administration Building.

- * 19. **North Penn YMCA 5K/10K Race:** Sunday, June 2, 2019 at 8:30 am
Decision

All of the following races have been vetted by the Police and are recommended for approval. This race starts and finishes at Parkside Place.

- * 20. **Gwyn Nor Elementary School Color Run:** Saturday, June 1, 2019, 9:00 am – 11:00 am
Decision

The Color Run is held on school grounds.

- * 21. **St. Rose of Lima Tortoise and Hare 5k Run/Walk:** Saturday, May 12, 2019, 8:30 am
Decision

This race requires the assistance of our Public Works and Police Departments.

PUBLIC WORKS/PARKS/RECREATION

WASTEWATER TREATMENT

- * 22. **Resolution 05-2019:** Establishing a fee for the operation of the Township's Pre-Treatment Program during calendar year 2018
Decision

This resolution establishes the fees to cover the cost of inspecting the industrial pre-treatment facilities within the Township.

- * 23. **Land Development and Construction Escrow Agreement with Towamencin Township:**
Valley Forge South Pump Station
Decision

Towamencin Township required a Land Development plan for our South Pump Station. They also want a stormwater easement to be signed by the property owners. Mr. Onorato is preparing an indemnification agreement that will be presented at the Public Meeting.

- * 24. **Payment #3 to Blooming Glen Contractors for WWTP Hydraulic Expansion Project:**
In the amount of \$21,427.16
Decision

EEMA has approved the payment to Blooming Glen.

The Workshop Meeting was adjourned at 7:43 pm to Executive Session for personnel and legal issues. A motion to adjourn was made by Mrs. Hull and seconded by Mrs. McNaney. It was unanimously approved.



Respectfully Submitted,

 Sandra Brookley Zadell
 Township Manager

Approved May 20, 2019