

ASSISTANT TOWNSHIP MANAGER

ADVERTISEMENT

Upper Gwynedd Township, Montgomery County, PA

Upper Gwynedd Township, Montgomery County, PA is seeking a dynamic and innovative full-time Assistant Township Manager.

Upper Gwynedd Township is a First-Class Township of 15,552 residents, covering 8.05 square miles, located in central Montgomery County. The City of Philadelphia is approximately 28 miles southeast with easy access by way of the Pennsylvania Turnpike, Schuylkill Expressway, Interstate 476, Routes 202 and 309.

The Assistant Township Manager assists the Township Manager to develop and implement strategic initiatives and provides leadership and management over multiple Township departments. They must have experience in land development and zoning, code enforcement, various communication platforms, budgeting and finance. The Assistant Township Manager also serves as manager on various municipal projects as required and provides staff support to various boards and commissions.

The ideal candidate will have a bachelor's degree (masters preferred) from an accredited institution in public administration, public policy, or business, and a minimum of 3-5 years progressively responsible experience in local government administration. The successful candidate will have exceptional communication skills and a proven track record of collaboration with public officials, local leaders, and regional partners. Supervisory experience preferred.

Applicants should submit resume and cover letter to the attention of the Township Manager at szadell@uppergwynedd.org via email only. Deadline to apply is 4 PM, Monday June 17, 2019.

The anticipated salary range for this position is \$75,000 to \$95,000 commensurate with experience and qualifications and includes a competitive benefits package. Equal Opportunity Employer

Please refer to the Township's website for the complete job description:

<http://www.uppergwynedd.org/website-resources/employment-opportunities.aspx>