

MINUTES OF PUBLIC MEETING

May 18, 2015

KENNETH E. KROBERGER, PRESIDENT
Finance/Personnel/Administration**1. CALL TO ORDER.**

The May 18, 2015, Public Meeting of the Board of Commissioners was called to order at 7:30 PM by President of the Board, Kenneth E. Kroberger. The following individuals were in attendance.

Kenneth E. Kroberger	President
M. Clare Edelmayer	Vice President
James A. Santi	Commissioner
Eugene P. Ziemba	Commissioner
Thomas A. Duffy	Commissioner
Leonard T. Perrone	Township Manager
Michael J. Lapinski	Assistant Township Manager
David Brill	Finance Director
David W. Duffy	Police Chief
David C. Onorato	Township Solicitor
Greg Duncan	Township Engineer

2. MOTION TO APPROVE THE MINUTES OF THE WORKSHOP MEETING HELD ON APRIL 21, 2015.

Mr. Kroberger noted that the Workshop Minutes were received with the Agenda packet. Hearing no questions or comments, upon motion of Mr. Santi, seconded by Mrs. Edelmayer, the Minutes of the April 21, 2015, Workshop Meeting were approved as presented.

3. MOTION TO APPROVE THE DEPARTMENTAL REPORTS FILED BY TOWNSHIP STAFF.

Mr. Kroberger noted that the Departmental Reports were sent with the Agenda and asked for comments or questions. Hearing none, upon motion of Mrs. Edelmayer, seconded by Mr. Ziemba, the Departmental Reports were approved as submitted.

4. PRESENTATION OF PUBLIC COMMENTS AND CONCERNS (LIMIT OF FIVE MINUTES PER INDIVIDUAL).

Liz McNaney introduced herself and stated that she resides on Airy Street in West Point. She asked where the Township Golf Outing is held. The Board stated that the Golf Outing is held at Cedarbrook, it is open to the public, and that residents can attend on a dinner only basis.

There was discussion in regard to the Township Newsletter and the mailing list. Mr. Perrone explained that the Newsletter is mailed to the same address as the tax bill. He stated that he will investigate whether or not post office boxes are receiving the mailings.

5. RECOGNITION OF DAVID BRILL FOR FIVE (5) YEARS OF SERVICE TO THE TOWNSHIP.

Mr. Kroberger stated that he has the pleasure of recognizing employees as they reach milestone increments of employment with the Township, and tonight he has the privilege of recognizing Dave Brill for five years of service as the Township's Finance Director. Mr. Kroberger thanked Mr. Brill on behalf of the Township and the residents of the Township. Mr. Duffy noted that Mr. Brill has made the budgeting process much easier than it was before, and it is greatly appreciated. Mr. Brill stated that he appreciates the opportunity to work for the Township.

M. CLARE EDELMAYER, VICE PRESIDENT

Public Works/Parks/Recreation

- 7. ANNOUNCEMENT: THE TOWNSHIP WILL HOST A 20TH ANNIVERSARY CELEBRATION OF THE PARK SCI PLAYGROUND ON SATURDAY, JUNE 6TH FROM 1:00 PM TO 3:00 PM. ENTERTAINMENT AND LIGHT REFRESHMENTS WILL BE PROVIDED. ENGRAVED PICKETS WILL BE FOR SALE TO HELP COVER THE COST OF REPAIRS: \$25.00 FOR INDIVIDUALS AND \$50.00 FOR BUSINESSES.**

Mrs. Edelmayer announced that the Township will be hosting a 20th Anniversary celebration of the Park Sci Playground on Saturday, June 6th from 1:00 to 3:00 PM. She reported there will be entertainment, refreshments, and pickets for sale. She noted that families who already have pickets can now add additional family members. She stated they cost \$25.00 for individuals and \$50.00 for businesses.

Mrs. Edelmayer thanked Dan Sokil for his article about the event in The Reporter.

- 8. MOTION TO REJECT BIDS FOR THE 2015 DRY MILLING RECEIVED ON MAY 4, 2015, AND AUTHORIZATION TO RE-ADVERTISE SAME.**

Mrs. Edelmayer reported there was a problem on the PennBid website when the Township's 2015 Dry Milling bids were being submitted, and the Board decided to reject all bids.

Mrs. Edelmayer motioned to reject the bids for the 2015 Dry Milling that were received on May 4, 2015, and authorize the re-advertisement of them. Seconded by Mr. Ziembra, this motion was approved.

- 9. MOTION TO REJECT BIDS FOR THE 2015 EQUIPMENT RENTAL FOR CONRAD AVENUE (MS4) PROJECT RECEIVED ON MAY 4, 2015, AND AUTHORIZATION TO RE-ADVERTISE SAME.**

Mrs. Edelmayer reported there was a problem on the PennBid website when the Township's 2015 Equipment Rental for Conrad Avenue (MS4) Project bids were being submitted, and the Board decided to reject all bids.

Mrs. Edelmayer motioned to reject the bids for the 2015 Equipment Rental for Conrad Avenue (MS4) Project received on May 4, 2015, and authorize the re-advertisement of them. Seconded by Mr. Duffy, this motion was approved.

- 10. MOTION TO AWARD THE 2015 RECYCLING BID TO E. J. BRENEMAN L.P. IN THE AMOUNT OF \$323,000.**

Mrs. Edelmayer motioned to award the 2015 recycling bid to E.J. Breneman L.P. in the amount of \$323,000. Seconded by Mr. Duffy, this bid was awarded. Mr. Perrone noted that this bid is based on an estimated amount of square footage. Mr. Santi noted it was a competitive bid.

- 11. MOTION TO AWARD THE 2015 EQUIPMENT RENTAL FOR OVERLAYS BID TO HORGAN BROTHERS, INC. IN THE AMOUNT OF \$37,620.**

Mrs. Edelmayer motioned to award the 2015 Equipment Rental for Overlays Bid to Horgan Brothers, Inc. in the amount of \$37,620. Seconded by Mr. Ziembra, this bid was awarded. Mr. Perrone noted that this bid is based on a unit quantity estimate that was in the bid specification.

JAMES A. SANTI

Zoning/Planning

- 12. MOTION TO APPROVE ORDINANCE NO. 2015-004 AMENDING CHAPTER 103 DEALING WITH FLOOD DAMAGE CONTROL. THIS ORDINANCE PARTNERS WITH ORDINANCE NO. 2015-002, THAT ADOPTED THE TOWNSHIP'S FLOOD PLAIN ORDINANCE IN APRIL.**

Mr. Santi read Item No. 12 above. He explained that this Ordinance goes hand-in-hand with the Township's Flood Plain Ordinance which the Township adopted last month. He stated the Ordinance was advertised on May 8, 2015, in The Reporter.

Mr. Santi motioned to approve Ordinance No. 2015-004 amending Chapter 103 dealing with Flood Damage Control. Seconded by Mrs. Edelmayer, this Ordinance was approved.

EUGENE P. ZIEMBA

Public Safety

- 13. MOTION TO APPROVE THE PREPARATION AND ADVERTISING TO AMEND THE FIREWORKS ORDINANCE, SECTION 100-3, PARTS A AND B (ADDING PERMIT REQUIREMENTS).**

Mr. Ziemba stated that the Township's Fireworks Ordinance needs to be amended to add permit requirements. He motioned to approve the preparation and advertising to amend the Fireworks Ordinance, Section 100-3 Parts A and B. Seconded by Mr. Duffy, this motion was approved. Mr. Santi clarified this permitting is done through the Fire Marshal. Mr. Perrone noted that the Fire Company has always been involved with fireworks displays.

- 14. MOTION TO APPROVE THE PREPARATION AND ADVERTISING TO AMEND THE BURNING ORDINANCE SECTION 69-2 (PROVIDING FOR FIRE PIT/PLACE EXCEPTIONS).**

Mr. Ziemba stated that the Township has a Burning Ordinance and it needs to be amended to allow for recreational fire pits and chiminea's. Mr. Perrone noted and it makes sure that they are a proper distances from combustible structures. Attorney Onorato noted that it distinguishes between the types of devices that are used to cook food vs. a recreational fire pit.

Mr. Ziemba motioned to approve the preparation and advertising to amend the Burning Ordinance Section 69-2 providing for fire pit/place exceptions. Seconded by Mrs. Edelmayer, this motion was approved.

- 15. MOTION TO AUTHORIZE THE PREPARATION OF SPECIFICATIONS, BID DOCUMENTS, AND ADVERTISING FOR THE POLICE CARPORT BID.**

Mr. Ziemba reported that Police Department will be getting a carport in the area where the police vehicles are now parked so that they do not have to scrape ice and shovel snow in the winter months.

Mr. Ziemba motioned to authorize the preparation of specifications, bid documents, and advertising for the police carport bid. Seconded by Mr. Santi, this motion was approved.

THOMAS A. DUFFY

Wastewater Treatment

- 16. MOTION TO APPROVE THE PURCHASE OF A CONEQTEC UNIVERSAL HS-57 SAW (MANHOLE CUTTER) IN THE AMOUNT OF \$22,500. THIS ITEM WAS IN THE 2015 BUDGET AND IS BEING PURCHASED THROUGH THE COSTARS PROGRAM.**

Mr. Duffy stated the Township needs to purchase a hole saw for the repair and replacement of manholes for the Township's Inflow and Infiltration Program. He noted that this year the Township is replacing over 220 of them.

Mr. Duffy motioned to approve the purchase of a Coneqtec Universal HS-57 Saw (Manhole Cutter) in the amount of \$22,500. This item was in the 2015 Budget and is being purchased through the Costars Program. Seconded by Mrs. Edelmayer, this purchase was approved.

- 17. MOTION TO APPROVE KISTLER POLE BUILDING CO., INC.'S DESIGN PROPOSAL FOR A GARAGE AT THE WASTEWATER TREATMENT PLANT IN THE AMOUNT OF \$1,400. (IF KISTLER IS THE LOWEST BIDDER AND RECEIVES THE AWARD, THEY WILL CREDIT THE TOWNSHIP THE COST OF THE DESIGN PROPOSAL.)**

Mr. Duffy reported that all the garages at the Wastewater Treatment Plant have now been used for processes or for the storage of chemicals so the Township wants to build a garage for the trucks. He stated the Township needs to get a Design Proposal so that the project can be bid.

Mr. Duffy motioned to approve Kistler Pole Building Co., Inc.'s Design Proposal for a garage at the Wastewater Treatment Plant in the amount of \$1,400. (If Kistler is the lowest bidder and receives the award, they will credit the Township the cost of the Design Proposal.) Seconded by Mr. Ziembra, this motion was approved. Mr. Perrone stated that he will confirm the building location.

- 18. MOTION TO AUTHORIZE THE PREPARATION AND ADVERTISING OF THE WASTEWATER TREATMENT PLANT GARAGE BID.**

Mr. Duffy explained that after the Township receives the Design Proposal, then the Wastewater Treatment Plant Garage can be bid.

Mr. Duffy motioned to authorize the preparation and advertising of the Wastewater Treatment Plant Garage Bid. Seconded by Mr. Santi, this motion was approved.

- 19. MOTION TO APPROVE MR. REHAB'S APPLICATION FOR PAYMENT NO. 2 AND FINAL IN THE AMOUNT OF \$24,429.55 FOR THE TOWNSHIP'S 2014 CURED-IN-PLACE PIPE LINING PROJECT.**

Mr. Duffy stated that Mr. Rehab has been doing the 2014 Cured-in-Place Repairs Project in the Township, and they have submitted their final Application for Payment for retainage.

Mr. Duffy motioned to approve Mr. Rehab's Application for Payment No. 2 and final in the amount of \$24,429.55. Seconded by Mrs. Edelmayer, this payment was approved.

OTHER BUSINESS

20. APPROVAL OF THE MAY, 2015, BILLS.

Mr. Kroberger noted that the Board had received a copy of the General fund bills. Hearing no questions, upon motion by Mr. Duffy, seconded by Mr. Ziemba, the General Fund bills for May were approved. Mrs. Edelmayer abstained from approving the Zoning Solicitor's bill.

Mr. Kroberger advised that the Board had also received a copy of the bills from the Sewer Fund and asked for questions or comments. Hearing none, upon motion by Mrs. Edelmayer, seconded by Mr. Duffy, the Board unanimously approved the Sewer Fund bills.

Mr. Kroberger advised that the Board was also being asked to approve invoices from all other funds. Upon motion by Mr. Santi, seconded by Mr. Duffy, the Board unanimously approved these invoices as well.

Mr. Kroberger advised that there were a number of invoices that had been prepaid. Upon motion by Mr. Duffy, seconded by Mrs. Edelmayer, the Board unanimously approved the pre-paid invoices.

21. CALL FOR ADJOURNMENT TO EXECUTIVE SESSION.

There being no further business, upon motion by Mr. Ziemba, seconded by Mr. Duffy, the meeting was adjourned to Executive Session at 7:53 PM.

Respectfully Submitted,

Leonard T. Perrone
Secretary

/kmc

Approved July 27, 2015