

WORKSHOP MEETING MINUTES

February 17, 2015

The February 17, 2015, Workshop Meeting was called to order at 7:00 P.M. Those present were:

Kenneth E. Kroberger	President
M. Clare Edelmayer	Vice President
James A. Santi	Commissioner
Eugene P. Ziemba	Commissioner
Thomas A. Duffy	Commissioner
Leonard T. Perrone	Township Manager
Michael J. Lapinski	Assistant Township Manager
David Brill	Finance Director
David W. Duffy	Police Chief
David C. Onorato	Township Solicitor
E. Van Rieker	Zoning Officer & Planning Coordinator
Russ Benner	Township Engineer

1. **Weis Markets:** Hearing -Transfer of Restaurant Liquor License No. R-937

Mr. Perrone reminded that the Weis Markets Hearing was postponed from last month due to an anticipated snow storm, and it will be held this month in regard to the transfer of a liquor license from Lower Merion to Upper Gwynedd Township. He noted that it was properly re-advertised.

CONSULTANTS**PLANNING/ZONING**

2. **Report by E. Van Rieker (Updates):**

- Newbury II Status Report (tentatively postponed to March PC)

Mr. Lapinski reported that Newbury II will be presenting a revised Plan at the March 2nd Planning Commission Meeting. He noted that the surrounding homeowners have been notified.

- Kyle Hoff ZHB Application (1851-1855 West Point Pike) Bldg. Permits

Mr. Lapinski reported that the Kyle Hoff building application was approved for the buildings in West Point, and they are just waiting on building permits to get started. He noted that they have already started some cleanup and demo work.

- 177 Wissahickon Avenue (former Spra-Finn) proposed new Applicant for Seal Coating Co.

Mr. Lapinski reported that he is waiting for a new proposal from a Seal Coating Company on the former Spra-Finn building located at 177 Wissahickon Avenue. He noted the formerly proposed gym withdrew their application.

- Merck Final Subdivision Approval (500 Dickerson Road)

Mr. Lapinski stated the Merck Subdivision final approval on 500 Dickerson Road is on hold because they found some legal issues with covenants and deeds that need to be resolved before T&M does a final review.

- Enclave at Maple Green (Four Maples Farm)

Mr. Lapinski reported the Enclave at Maple Green is presenting a revised Plan addressing staff comments on March 2nd at the Planning Commission Meeting for the five lot subdivision on Broad Street.

3. **Resolution 01-2015:**

Mr. Perrone stated that Resolution 01-2015 is the resolution approving the transfer of Restaurant Liquor License No. R-937 into Upper Gwynedd Township from Upper Merion Township, and it goes with the Hearing that will be held at the beginning of the Public Meeting next week.

4. **Regulation of POD type storage containers:**

Mr. Lapinski explained that the Township would like to place a time limitation of 45 days on how long residents can keep POD type storage containers on their property somewhere within the general Code.

5. **Board of Appeals Vacancy:**

Mr. Perrone reported that he spoke to Stewart Boyd in regard to replacing Ron Borneman on the Board of Appeals, and he was more than willing to help the Township. However, he is an Appraiser, and he does not do construction work. Mr. Perrone noted that he checked with Mr. Quimby in regard to the requirements listed in the UCC, and it does refer to expertise in construction and/or the construction field. Therefore, the Board needs to continue to look for Mr. Borneman's replacement.

ENGINEERING

6. **Report by T&M Associates (Updates):**

- NPSD – Pennbrook Middle School Detention Basins Status

Mr. Benner reported that on the Pennbrook Middle School Detention Basins project, all the surveyors now have their clearances. So now they are just waiting for the snow to clear.

- West Point Streetscape

Mr. Benner reported that according to PennDOT, the West Point Streetscape project will be advertised on February 19th and the Bids will be received on May 26th. He stated construction can begin in June for completion by September.

- GIS Development

Mr. Benner reported that he received information from Tim Carrigan in reference to the pilot area off of Hancock Road so they are working on that now. However, they received Auto CAD drawings instead of GIS which was an issue.

- WVWS NFWF Grant Application

Mr. Benner stated that Mr. Duncan has been meeting with the Wissahickon Valley Watershed concerning help and support from the Township. He noted that T&M would like to provide WVWS Grant assistance for TMDL Funding Applications in 2015 for projects being done in Upper Gwynedd. The Board was in support of the assistance.

FINANCE/PERSONNEL/ADMINISTRATION

7. **Jonathan J. Gill:**

Mr. Perrone stated that Jonathan Gill will be recognized for five (5) years of service to the Police Department.

8. **David M. Poirier:**

Mr. Perrone stated that David Poirier will be recognized for twenty five (25) years of service to the Police Department. He will not be in attendance next week.

9. **Flre Company:**

Mr. Perrone reported the Fire Company needed unexpected repairs done by a factory authorized representative on a Pierce TAK 4 steering system on one of its vehicles. He stated the cost was \$11,871.75 so the Fire Company is requesting a budgetary adjustment increasing the Fire Tax Fund transfer to the Fire Company for the repair.

PUBLIC WORKS/PARKS/RECREATION

10. **NWWA:**

Mr. Perrone reported that the North Wales Water Authority is going to bid on the Water Main Replacement Project in the Merrybrook development next month. The Authority's goal is to have the project completed by June 30th. Mr. Benner noted the Township should let the road settle for thirty (30) days once the project is complete before resurfacing. Otherwise, somebody needs to watch for compaction. Mr. Duffy noted that Mr. Troxel usually paves in August anyway so he should just do Merrybrook last.

11. **Concession Stand Lease Agreement:**

Mr. Perrone stated the new Concession Stand Lease Agreement should be ready for approval next week. He noted that it is with Boston Style Pizza in the amount of \$6,000. Mrs. Caracausa noted that Attorney Watt is in the process of reviewing it, but she expects to have it in time for approval at the Public Meeting. Mr. Lapinski noted that Denise Anderton who ran the Concession Stand last year now works at Boston Style Pizza, and she will still be working at the Concession Stand.

12. **Purchase of Manhole Cutter through Costars:**

Mr. Perrone stated the Public Works Department needs to purchase a Manhole Cutter through Costars at approximately \$22,000. He instructed the Board to picture a round hole saw that attaches to the end of a drill. He noted the Manhole Cutter is similar only it goes on the end of a piece of heavy equipment and drills the blacktop. It also has a magnetic device which picks the manhole up. He noted it provides a nice clean cut. He stated it will be a time saver given all the inflow and infiltration (I&I) work that the Township needs to complete.

Mr. Duffy questioned which budget will pay for the purchase. Mr. Perrone reported most of the manholes are sewer. Mr. Duffy suggested taking the money out of the I&I Budget because labor is already allocated to do the work. He noted this equipment will reduce labor by using a different process. Mr. Perrone stated he will get more information on the Cutter and report back to the Board.

13. **Gwynedd Manor Road Bridge:** Repair
Discussion

Mr. Perrone reported that there is a stone bridge at the back end of the horseshoe on Gwynedd Manor Road. He stated that one of the residents reported there is some scouring there which is a turbulent effect that occurs when water goes into a constricted area. He noted there is some bridge repair that is going to be necessary, and it needs to be investigated. Mr. Benner agreed to coordinate the work with Mr. Troxel.

PUBLIC SAFETY

14. **Police Side Door Entrance:**

Mr. Perrone stated the side entrance of the Police Department is prone to icing and snow accumulation, and he would like to have it enclosed before someone gets hurt. The Board was in agreement with getting a design proposal from Mr. Del Ciotto.

15. **Police Department Car Port:**

Mr. Perrone stated the Police Carport Project was budgeted at \$36,000 and the first preliminary proposal the Township received was for \$200,000. He reported that he spoke to Kistler Builders and their preliminary estimate was about \$70,000. He noted the key is getting a Bid on the project.

16. **Kistler Builders:**

Mr. Perrone reported that Kistler has given the Township a Preliminary Plan Agreement in the amount of \$2,500 which includes construction drawings and specifications that can be used to put a Bid together. The specifications match a carport located in Upper Gwynedd that resembles what the Township wants to build. Kistler did the design work based on a photograph that the Township provided to them. Mr. Perrone noted that if Kistler is the successful bidder, they will roll the \$2,500 into the bid price but in the meantime they need to be paid. Mr. Santi questioned whether or not the \$2,500 will come out of the budgeted \$36,000. Mr. Perrone answered, "Yes." The Board agreed to approve the Agreement at next week's Public Meeting.

WASTEWATER TREATMENT

There are no items to discuss.

There being no further business for public discussion, the meeting was adjourned at 7:25 PM to Executive Session.

Respectfully submitted,

Krista M. Caracausa
Recording Secretary

Approved March 23, 2015