

**Upper Gwynedd Township
Park and Recreation Board**

Minutes

May 11, 2015

1. Call to Order

The May 11, 2015 meeting was called to order at 7:02 PM by Chairperson Chris Carroll. Those in attendance were:

Chris Carroll	Chairperson
John Murray	Vice-Chairperson
Bernadette Flanigan	Member
Rob Nagle	Member
Don Petrille	Member
Mike Zumpino	Member
Clare Edelmayer	Commissioner

2. Approval of Minutes of March 9, 2015

Mr. Carroll asked for any questions or corrections relative to the Minutes of March 9, 2015. Upon hearing none, Mr. Nagele made a motion to approve the March 9, 2015 Minutes. The motion was seconded and it passed unanimously.

3. Public Comments

There were no public comments.

4. New Business

A. T & M Presentation – Community Building

Mrs. Edelmayer introduced Evan Stone from T & M. She explained meetings had taken place to discuss the addition of meeting rooms and an all-purpose room to the Community Building. Mrs. Edelmayer advised that T & M was the engineering company that the Township used and Russ Benner was the main contact. She stated Evan Stone was the specialty engineer who worked on these types of projects.

Mr. Stone gave a brief background of himself. He explained the first step was to see if the work the Township desired at the Community Building was possible. Mr. Stone stated the grounds around the Community Building were wet lands and after finding that out T & M's environmental scientist was brought in. Mr. Stone explained the Community Building was encumbered by wet lands and building in that area would be extremely difficult. He reported a second potential site across Parkside Place was looked at and while there was some wet lands it could be dealt with more easily. Mr. Stone stated the initial footprint was used as the rudimentary plan.

Mr. Stone presented the plan which showed the Community Building constructed where the "Graves House" used to stand. He advised this would allow closer parking, fewer issues with wet lands and

overall fewer issues. Mr. Stone advised that the code for parking would not be met but it was only a conceptual plan at this time. Mr. Stone reported the project could cost approximately six million dollars.

Mr. Carroll questioned how short the parking would be and Mr. Stone stated it would be short over thirty spaces. Mrs. Flanigan questioned if building would not be allowed because of this parking shortage and Mrs. Edelmayer explained it would need to go to the Zoning Hearing Board.

Mr. Stone advised the building could be built in phases so it was tailored around a budget. He stated that this appeared to be a viable concept plan. Mrs. Edelmayer stated that another good reason to look at this site was because the Community Center was built by volunteers in 1980 and it was unsure if the building could handle additions. Mr. Stone advised this site puts the building central to all the other activities taking place on the grounds with easier access instead of being back in the woods.

Mrs. Flanigan questioned if it would be more costly to build in pieces versus all at once. Mr. Stone said that was difficult to answer, however, the building could grow as the activities grew. He showed examples on the plan how the building could have additions built onto it.

Mrs. Edelmayer advised this was brought up to the other Commissioners and it was agreed it should be discussed with the Park and Recreation Board. Mr. Petrille questioned if there were ideas as to what activities would take place in the building. Mr. Carroll stated there was discussion at one time as to what activities could take place based on the original conceptual design.

Mr. Carroll asked for a motion for recommendation to the Board of Commissioners to support and pursue the conceptual plan. Mr. Petrille made a motion to recommend the Board of Commissioners support and pursue the conceptual plan. Mrs. Flanigan seconded the motion and it passed unanimously.

Mrs. Edelmayer suggested the Park and Recreation Director, Alex Kaker, draft a letter to the Board of Commissioners requesting feedback.

B. Carnival – September 10 thru 13

Mrs. Edelmayer stated the carnival dates were September 10th thru the 13th. She advised Mr. Kaker was in the process of getting the buttons for parking. Mrs. Edelmayer noted he had the police coverage worked out as well. Mrs. Edelmayer reported coverage was needed for the ticket booths. Mr. Petrille suggested using the list from last year to request assistance for this year. Mrs. Edelmayer stated she would suggest that to Mr. Kaker.

Mrs. Edelmayer noted last year the Park and Recreation meeting was moved from July to August so they could discuss the carnival the month before it occurred. Mr. Nagele advised it was scheduled for August this year on the 17th. Mr. Nagele stated the 17th was a good date for the meeting in order to discuss the carnival with Mr. Kaker. He expressed concern that last year there were two new volunteers in the same ticket booth. Mrs. Edelmayer also stated there were supplies that could be used in the booths making it easier for the volunteers. She reminded that it was suggested an orientation for new people volunteering for the ticket booths should be considered. Mr. Petrille noted having people stationed outside of the ticket booths was a good idea.

C. Fall Fest – October 17

Mrs. Edelmayer reported the Fall Fest was scheduled for Saturday, October 17th between 11 am and 3 pm.

5. Old Business

A. Playground Celebration

Mrs. Edelmayer advised that June 6th was the 20th Anniversary celebration for the playground. She reported that there would be a white tent near the playground, cupcakes, soft pretzels, and soft drinks. Mrs. Edelmayer stated there would be entertainment. Mrs. Edelmayer explained that order forms to purchase pickets for the fence would be available. She noted pictures from the build of the playground would be available to view. Mrs. Edelmayer advised this would be a rain or shine event.

Mr. Zumpino questioned where the cupcakes were coming from and Mrs. Edelmayer was unsure. There was brief discussion relative to where they could be purchased.

Mr. Zumpino advised there was an article in the paper regarding how to purchase a picket for the fence. Mrs. Edelmayer stated invitations were sent out.

B. Update on Summer Registrations

Mrs. Edelmayer reported last year's revenue at this time was \$38,720 and this year so far was \$62,408. She explained registration was opened earlier so that helped bring in extra revenue.

6. Other Business

A. Park and Recreation Program Coordinator

Mrs. Edelmayer advised Emily Croke was hired and Mr. Kaker feels she will be an asset to the department.

B. Summer Staff

Mrs. Edelmayer reported the Park Monitors will begin monitoring the park on weekends starting Saturday, May 16, 2015 and on June 1st will be daily.

Mrs. Edelmayer advised all staff has been hired for Park Monitors, Summer Recreation Camp, Basketball Commissioners and Tennis Instructors.

7. Adjournment

Mr. Carroll asked for any further questions or comments. Upon hearing none, Mr. Murray made a motion to adjourn. Mrs. Flanigan seconded the motion and it passed unanimously.

Respectfully submitted,

Danielle Dvorchak
Secretary